

# COMMUNITY PROGRAM REGISTRATION INFORMATION

Registration is a first come, first serve basis. Minimum and maximum numbers of participants has been established for each activity. If enrollment is insufficient, activity will be cancelled and money refunded. Participants may cancel and receive a refund 48 hours (2 workdays) prior to the start of the class. No exceptions made on refund policy!

**No registration accepted by Instructors.**

## **WALK-IN**

### **Sugar Hill Community Center**

1166 Church Street.....Monday-Friday 8:00-5:00

## **NIGHT DROP**

### **Sugar Hill City Hall 4988 West Broad Street**

For your convenience, use the mail-slot at City Hall front door. Registration will be processed the next working day.

Please use the registration form and follow the mail-in registration procedures carefully. **No cash please!**

## **FAX IN**

We accept sign-up by FAX using VISA or MasterCard on a Registration form, **Only**. Credit card information must be supplied on the form. Fax # 770-945-0281

## **MAIL IN**

1. Fill out and sign the registration form in the packet.
2. Enclose payment. Payment may be made by personal check, money order, VISA or MasterCard.
3. This process DOES NOT guarantee you a spot in the requested program/s.

**Please make check payable to:  
CITY OF SUGAR HILL  
4988 WEST BROAD STREET  
SUGAR HILL, GA 30518**