

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, OCTOBER 3, 2016
CITY HALL HISTORY MUSEUM, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING - Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

Chief Municipal Court Judge Margaret Washburn (2016 Recipient) and Associate Judge Charles Barrett (2015 Recipient) Frost Ward Lifetime Achievement Award – will be present at the Council Meeting to discuss awards.

OLD BUSINESS

NEW BUSINESS

- 1. Soil Erosion and Sedimentation Control Ordinance Amendment** – Director Awana – this is mandated by the State.
- 2. Resolution Urban Redevelopment Law** – the City Manager explained that this is the first step to use the Urban Redevelopment Law. Will come back in the future to designate the area. The City Attorney explained that this is a three step process. The third step is to designate the redevelopment plan.
- 3. Resolution Emergency Operations Plan** – the Assistant City Manager explained that this is a joint effort with Gwinnett County. This plan lays out responsibilities during emergency situations. The City Manager will be the point of contact.

CITY MANAGER DISCUSSIONS/UPDATES

EpiCenter Update – City Manager – they have finalized the contract to begin construction and have issued a Notice to Proceed. The silt fence has been installed and a site was located for the extra materials. Precision Planning drew the rooftop restaurant and bar.

Downtown Development Project Update – City Manager – Solomon will start summer 2017. Macaulay extended to April, 2017 with a December Council date. They are looking at 300 apartments, 30,000 square ft. commercial, 23 townhomes and single family. John McDonald lease initial term through July, 2017. The proforma for the convention center is being worked on.

Sugar Loop Greenway – City Manager – working with Jacobs on the project. The first four segments are being worked on.

Construction Update – Assistant City Manager – the gateway sign mock-up will be installed in the next week. The community garden parking bid is being advertised this week. This will be a November or December project that will take about 45 days.

Mayor Edwards explained that there is federal money available for trails and for bridges. He wants to go to Washington D.C. to discuss these topics plus the city having its own zip code. The trip would include Mayor Edwards, Mayor Pro Tem Hembree and City Manager Paul Radford.

Add to the Council Agenda Youth Council Oath of Office and Seth Cohen Cemetery Project.

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Cohen motioned to adjourn into Executive Session. Council Member Gajewski seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no action taken out of Executive Session.

ADJOURNMENT

Steve Edwards, Mayor

Jane Whittington, City Clerk