

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
MONDAY, September 19, 2016 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Chairman Todd Herion, Vice Chairman Barry Pullen, Commission Members Rosemary Walsh, and Jeremy White. Also Present were: Planning Director Kaipo Awana, Planner Susan Puri, City Attorney Frank Hartley, and Planning Technician Kimberly B. Landers. Absent was Commission Member Julie Adams.

**CALL TO ORDER** at 7:07 pm by Chairman Todd Herion.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Todd Herion.

**APPROVAL OF THE AGENDA**

Commission Member Rosemary Walsh made a motion to approve the agenda. Vice Chairman Barry Pullen made the second. Approved 4-0.

**APPROVAL OF MINUTES**

Approval of the August 15, 2016 minutes as written.

Vice Chairman Barry Pullen made a motion to approve the August 15, 2016 minutes as written. Commission Member Jeremy White made the second. Approved 4-0.

**OLD BUSINESS**

1. Update Zoning Ordinance Amendment, Article 6 – General Provisions and Article 9 – Lot and Building Standards.

Planning Director Kaipo Awana indicated that no action is necessary at this time, and there are no additional changes from last month but he wanted the Commission Members to continue to become familiar with the ordinance and continue to discuss and make recommendations so that an amendment can be presented by the end of the year. The ordinance will be significantly reorganized prior to recommendation for approval.

2. Adoption of Planning Commission Bylaws.

Planning Director Kaipo Awana indicated that no action is necessary at this time, but requested the Commission Member continue to review.

**NEW BUSINESS**

**BOARD MEMBER COMMENTS**

**CITIZENS COMMENTS**

**STAFF COMMENTS**

**ADJOURNMENT**

Commission Member Rosemary Walsh made a motion to adjourn. Vice Chairman Barry Pullen made the second. Approved 4-0.

Meeting adjourned: 7:44 pm