

**CITY OF SUGAR HILL  
COUNCIL MEETING MINUTES  
MONDAY, NOVEMBER 14, 2016, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA**

**CALL TO ORDER** - by Mayor Edwards. Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

**PLEDGE OF ALLEGIANCE TO THE FLAG** – Cub Scout Pack 513 led the pledge.

**INVOCATION** – given by Mayor Edwards

**APPROVAL OF AGENDA** - Mayor Pro Tem Hembree motioned to approve the agenda with the following amendments: table item 1. RZ-16-005 and table item 2. Zoning Ordinance Amendment, Article 4. Council Member Gajewski seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting October 10, 2016; Work Session October 3, 2016 – Council Member Cohen motioned to approve the minutes as written. Council member Sullivan seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**Troop 750 Community Garden** – Council Member Gajewski thanked Bradley Shaw, Eagle Scout, Troop 750 completed his project at the community Garden. He installed new permanent shelving in the barn, fixed up the beds, built two potting carts that are a moving work table. Bradley thanked the City for the opportunity.

**Teachers of the Year North Gwinnett Cluster** – Council Member Cohen summarized the teachers, their years of service and related schools. Each teacher was presented with a proclamation recognized their contributions to the schools and the community.

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER**

**CITIZENS AND GUESTS COMMENTS** – there were no comments from citizens or guests.

**CONSENT AGENDA**

**OLD BUSINESS**

**NEW BUSINESS**

**Public Hearing, RZ-16-005, Athea Cain, 1148 Old Atlanta Hwy., rezone 2 acres from BG to HM-1 for Auto Repair, Auto Sales & Storage – Tabled**

**Request to Table Zoning Ordinance Amendment – Article 4, Package Sales and Drive-up/Through Services – Tabled**

**LMIG 2017 Application** – Assistant City Manager Besseche explained that the Georgia Department of Transportation annually allows funds for the resurfacing of streets. The project for 2017 will be included in the annual capital improvement budget and a portion of the project cost will be funded by state funds, estimated at \$181,604.12 with an additional \$150,000 programmed from potential SPLOST proceeds. Council Member Cohen motioned to authorize the Mayor to sign and submit the application for the 2017 Georgia Department of Transportation Local Maintenance and Improvement Grant program for improvements to the proposed street improvement list provided in the staff memo. Council Member Sullivan seconded the motion. Approved 5-0.

**Public Hearing, Lee Street Abandonment** – the Assistant City Manager the right-of-way for Lee Street formerly separated the Buice School with the Town Green providing a one-way access to West Broad Street in addition to providing a student drop-off location. With the imminent redevelopment of the site, it is now appropriate to consider absorbing the road right-of-way with the overall development and abandoning the road. The Council will need to hold a public hearing and upon approval the right-of-way will be disposed of in accordance with state law, allocating the areas to adjacent parcels on either side, both of which are owned by the city. Staff recommends approval of the abandonment. The Mayor opened the public hearing. Taylor Anderson spoke in favor and thanked the Mayor and Council for their support of the DDA and the downtown projects. There were no other comments so the public hearing was closed. Council Member Sullivan motioned to abandon the entire length of the right-of-way of Lee Street from West Broad Street to its intersection with Church Street. Council Member Gajewski seconded the motion. Approved 5-0.

**Sugar Hill Greenway Phase I Design Services** – Assistant City Manager explained that as a commitment to the quality of life, health of the community and open space preservation, the Council directed staff to initiate planning on a significant greenway project to link key local destinations with the downtown. Earlier this year Jacobs Engineering Group was engaged to develop a master plan which was completed in April and outlined the basic elements of the trail system. Staff requested a task order proposal from Jacobs to complete the design, engineering, surveying and right-of-way work associated with the first phase of the greenway. Staff has reviewed the proposal and is recommending approval for the design of the first phase of the Sugar Hill Greenway in the amount of \$322,625. Council Member Gajewski motioned to approve the task order with Jacobs Engineering Group in the amount of \$322,625 to complete the design, survey, permitting and right-of-way plans for the first phase of the greenway project from downtown to Whitehead Rd., an appropriate distance of five miles. Mayor Pro Tem Hembree seconded the motion. Approved 5-0.

**Public Hearing, 2017 Operating & Capital Improvement Budget** – the City Manager, Paul Radford, explained the 2017 budget proposal. The Public hearing was opened and Taylor Anderson thanked the Mayor and Council for the confidence and support of the DDA and the projects and properties that are involved in this budget. Assistant City Manager Besseche summarized the Capital Improvement Budget proposal. There were no other comments so the hearing was closed. The next public hearing will be at the December 12<sup>th</sup> Council Meeting.

**2005, 2009 SPLOST Amendment** – the City Manager explained that this amendment will close out the 2005 and 2009 SPLOST. Council Member Cohen motioned to approve the SPLOST Amendment as presented. Mayor Pro Tem Hembree seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Cohen motioned to adjourn into Executive Session. Council Member Sullivan seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – there was no public action taken out of Executive Session.

**ADJOURNMENT** – Council Member Cohen motioned to adjourn. Council Member Sullivan seconded the motion. Approved 5-0.

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Steve Edwards, Mayor

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Jane Whittington, City Clerk