

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, NOVEMBER 20, 2017 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION: 6:45 PM

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Members Barbara Pugh, and Phil Olsen. Also Present were: Planning Director Kaipo Awana, City Attorney Lee Thompson, Planner Randy Warren, and Planning Technician Kimberly B. Landers. Absent was Commission Member Rosemary Walsh.

CALL TO ORDER at 7:00 pm by Chairman Jeremy White.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Chairman Jeremy White.

APPROVAL OF THE AGENDA

Commission Member Julie White made a motion to approve the agenda. Commission Member Barbara Pugh made the second. Approved 4-0.

APPROVAL OF MINUTES

Approval of the August 21, 2017 minutes as written.
Commission Member Phil Olsen made a motion to approve the August 21, 2017 minutes as written. Chairman Jeremy White made the second. Approved 4-0.

OLD BUSINESS

NEW BUSINESS

1. PUBLIC HEARING – RZ-17-003 – Change in Conditions Marcos Fernandez is requesting to change the conditions of Zoning at 5385 Cumming Highway, Tax Parcel Id: 7-307-338 to allow for a contractors office. Planner, Randy Warren gave the recommendation for approval with conditions as recommended by staff. The public hearing was opened. Applicant Marcos Fernandez and agent Teresa Willis spoke on behalf of this request. Citizens and guests who spoke in opposition were Danitza and Mike Nagy and Richard C. Hewatt II. Comments included concerns with cutting trees/removing buffers, heavy machinery and noise pollution, and possible contamination of the stream that runs through the neighborhood. The public hearing was closed. Planning Director Kaipo Awana indicated there was no new development proposed and there are existing buffers in place, outdoor storage is not permitted in BG zoning, anything parked on the property overnight will be considered outdoor storage, this includes bulk materials. Any materials or equipment will be required to be placed in the storage buildings. There is a stream buffer that will also regulate future development. Phil Olsen made a motion to approve the change in conditions as recommended by staff. Vice Chairman Julie Adams made the second. Approved 4-0.

2. Highway 20 Corridor Study – Review Framework plan narrative and draft zoning strategy. Planning Director, Kaipo Awana went over update of the plan. There will be a public meeting on November 28, 2017 at City hall for the public to come make comments and ask questions. These comments will be put together with a recommendation for the City Council to approve at the December City Council. Julie Adams makes a motion to proceed with public review highlighting some of the items to make them more clear. Barbara Seconds 3 for, 0 against, 1 abstained (Phil Olsen).

BOARD MEMBER COMMENTS

CITIZENS COMMENTS

STAFF COMMENTS

ADJOURNMENT

Commission Member Phil Olsen made a motion to adjourn. Vice Chairman Julie Adams made the second. Approved 4-0.

Meeting adjourned 8:03 pm