

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, FEBRUARY 20, 2017 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION: 6:45 PM

Present were: Commission Members Julie Adams, Jeremy White, and Phil Olsen. Also Present were: Planning Director Kaipo Awana, Planner Susan Puri, City Attorney Frank Hartley, and Planning Technician Kimberly B. Landers. Absent were: Chairman Todd Herion, and Commission Member Rosemary Walsh.

CALL TO ORDER at 7:08 pm by Acting Chairman Jeremy White.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Acting Chairman Jeremy White.

Welcome new Planning Commission Member Phil Olsen.

Acting Chairman Jeremy White welcomed new Commission Member Phil Olsen.

Elect Chairman, Vice Chairman, and Secretary for 2016.

Due to the absence of Commission Members this was rescheduled for the March meeting.

APPROVAL OF THE AGENDA

Commission Member Julie Adams made a motion to approve the Agenda with the requested changed. Commission Member Phil Olsen made the second. Approved 3-0.

APPROVAL OF MINUTES

Approval of the January 17, 2017 minutes as written.

Commission Member Julie Adams made a motion to approve the January 17, 2017 minutes as written. Commission Member Jeremy made the second. Approved 3-0.

OLD BUSINESS

NEW BUSINESS

1. **PUBLIC HEARING – RZ-16-005** Athea Cain is requesting to change the conditions only for the 2.0 Acres at 1148 Old Atlanta Highway to allow additional gravel parking.

Planner Susan Puri went over the staff recommendation for no change in the approved conditions. The Public Hearing was opened. Owner/Applicant Athea Cain spoke on behalf of this request. The Public Hearing was closed. Planning Director Kaipo Awana indicated this is an on-going case, and the applicant has changed the original request several times. Due to the changes, the fact that the City Council was unclear on what the applicant was requesting and that the applicant submitted a plan the day of the meeting, it was tabled in January. The City Council indicated due to the changes, this request needed to be sent back to the Planning Commission and re-advertised. By the time the staff received the latest plan from the applicant for this Planning Commission Meeting, it was too late to get in the packets. Commission Member Julie Adams made a motion to table this request to allow the applicant time to coordinate and present to the Planning Director exactly how they are planning to utilize the property, and submit a full plan in a timely manner so staff can review and respond with a staff recommendation at the March Planning Commission. Commission Member Phil Olsen made the second. Approved 3-0 (tabled).

BOARD MEMBER COMMENTS

CITIZENS COMMENTS

STAFF COMMENTS

Planning Director Kaipo Awana will be submitting Buford Highway 23 Study for Commission Members to comment on. Study is from Buford Highway 23 at Nelson Brogdon Boulevard going west until you reach City of Suwanee City limits. Commission Members should visit this corridor prior to the March meeting.

ADJOURNMENT

Commission Member Phil Olsen made a motion to adjourn. Commission Member Julie Adams made the second. Approved 3-0.

Meeting adjourned 7:40 pm.