

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, JULY 17, 2017 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION: 6:45 PM

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Members Rosemary Walsh, Phil Olsen, and Barbara Pugh. Also Present were: Planning Director Kaipo Awana, City Attorneys Frank Hartley and Lee Thompson, and Planning Technician Kimberly B. Landers.

CALL TO ORDER at 7:04 pm by Vice Chairman Julie Adams.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Vice Chairman Julie Adams.

Elect new Chairman for 2017.

Commission Member Phil Olsen made a motion to nominate Jeremy White for Chairman, there were no other nominations. Commission Member Rosemary Walsh made the second. Approved 5-0.

Commission Member Phil Olsen made a motion to nominate Julie Adams for Vice Chairman, there were no other nominations. Commission Member Rosemary Walsh made the second. Approved 5-0.

APPROVAL OF THE AGENDA

Commission Member Rosemary Walsh made a motion to approve the agenda. Vice Chairman Julie Adams made the second. Approved 5-0.

APPROVAL OF MINUTES

Approval of the June 19, 2017 minutes as written.

Vice Chairman Julie Adams made a motion to approve the June 19, 2017 minutes as written. Commission Member Rosemary Walsh made the second. Approved 5-0

OLD BUSINESS

NEW BUSINESS

1. **PUBLIC HEARING – RZ-17-002** Southern Heritage Home Building is requesting to rezone 1.29 acres at 1329 Hillcrest Road from RS-100 to RM for a 6 unit Townhome.

Planning Director Kaipo Awana went over the staff recommendation for approval with conditions. The public hearing was opened. Applicant representative Michael Phelps spoke on behalf of this request. There were no other public comments. The public hearing was closed. Commission Member Phil Olsen made a motion to approve the request as presented by staff with conditions. Commission Member Rosemary Walsh made the second. Approved 5-0.

2. **PUBLIC HEARING** – Zoning Ordinance Amendment Article 4, Article 9, and 10 related to Zoning Districts and dimensional standards and overlays.

Planning Director Kaipo Awana went over the staff recommendation for approval. The public hearing was opened and closed, there were no public comments. After a lengthy discussion, Commission Member Phil Olsen made a motion to table this request. Vice Chairman Julie Adams made a motion to second. Approved 5-0.

BOARD MEMBER COMMENTS

CITIZENS COMMENTS

STAFF COMMENTS

1. Update on Buford Hwy and Highway 20 Corridor Studies.

Planning Director Kaipō Awana provided updates for the Buford Hwy and Highway 20 Corridor Studies.

ADJOURNMENT

Commission Member Phil Olsen made a motion to adjourn. Vice Chairman Julie Adams made the second. Approved 5-0.

Meeting adjourned 8:23 pm