

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
MONDAY, JULY 9, 2018, 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER - Present were Mayor Steve Edwards, Mayor Pro Tem Curtis Northrup, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree and Susie Gajewski. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

**PLEDGE OF ALLEGIANCE TO THE FLAG
INVOCATION** – given by Mayor Edwards.

APPROVAL OF AGENDA – Council Member Cohen motioned to approve the agenda. Council Member Hembree seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – Council Meeting June 11, 2018; Work Session June 4, 2018 – Council Member Anderson motioned to approve the minutes. Council Member Gajewski seconded the motion. Approved 5-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

Council Member Cohen – GMA Certificate of Dedication - This certificate was presented to Council Member Cohen on June 24th at the Georgia Municipal Association’s Annual Convention. It requires 276 hours of training including 18 hours from the Advanced Leadership track. Mayor Edwards thanked Council Member Cohen for his dedication and hard work to achieve this award. Council Member Cohen was one of 12 city officials to receive the Certificate of Dedication at the conference.

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – Mike Sullivan thanked the Council for keeping the millage rate steady. He commended the July 3rd celebration and the work by the staff for making the fireworks show and event so great.

**CONSENT AGENDA
OLD BUSINESS**

NEW BUSINESS

Public Hearing #3 & Adoption Resolution, 2018 Property Tax Millage Rate – the City Manager explained the digest growth and the state law that requires the city to advertise as a tax increase. He reviewed the digest growth and revenue generated by property and personal tax. The staff recommends keeping the 2018 millage rate at 3.8 mills. The public hearing was opened and there were no comments from the public so the hearing was closed. Mayor Pro Tem Northrup motioned to adopt the 2018 millage rate at 3.8 mills as recommended by staff. Council Member Hembree seconded the motion. Approved 5-0.

Public Hearing, SUP-18-003, Check Cashing Service, 4450 Nelson Brogdon Blvd. – Planning Director Awana explained the application was received from All Check Solutions, LLC requesting a special use permit to allow a check cashing service to be located at 4450 Nelson Brogdon Blvd., Suite A-11. The check cashing service will be located inside the Mercado Fresco Farmers Market. The property is currently zoned BG General Business District. A check cashing business requires a special use permit. The public hearing was opened and there were no comments so the hearing was closed. Council Member Cohen motioned to approve SUP-18-003 for a check cashing facility with the two conditions as outlined by staff. Council member Gajewski seconded the motion. Approved 5-0.

Public Hearing, Zoning Ordinance Amendment, Article 3, 4, & 10 – Planning Director Awana explained that the planning staff has proposed several updates to the use provisions and related articles. Check cashing, convenience stores and message establishments have been identified as special uses. Other principal uses, special uses, temporary uses and formatting have been updated. The public hearing was opened and there were no comments so the hearing was closed. Council Member Anderson motioned to approve the Zoning Ordinance amendments as submitted and outlined by staff. Council Member Hembree seconded the motion. Approved 5-0.

Stormwater Pipe Lining Projects – City Manager/Assistant City Manager - Tim Schick, Assets & Facilities Manager, explained the process of lining stormwater culvert pipes instead of digging them out and replacing. This is a new method that is used by Gwinnett County. The cost estimate of \$142,200 includes repair of three pipes 4701 Deep Creek Dr., 6050 Eagle Close Lane and Secret Cove Dr. Staff is also requesting a \$20,000 contingency for unforeseen expenses such as headwall replacement. Council Member Cohen motioned to authorize the Mayor to sign a \$142,200 contract agreement with Rawling Plumbing Contractors for pipe lining of 3 failing culverts upon city attorney contract approval. Also further authorize \$20,000 contingency for unforeseen expenses, to be performed either by the contractor or city staff. Council Member Gajewski seconded the motion. Approved 5-0.

2019 LMIG Request – City Manager/Assistant City Manager – the City Manager explained that this is funded by the Georgia Department of Transportation (GDOT), through the Local Maintenance and Improvement Grant (LMIG). The list of streets recommended for 2019 are attached for review. Staff will be combining the 2018 and the 2019 LMIG/Capital Funds under one contract to get the best price possible. Council Member Hembree motioned to authorize the mayor to sign and submit an application for the 2019 Georgia Department of Transportation (GDOT) Local Maintenance Grant program for improvements to the proposed list provided in the staff memo. Council Member Anderson seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Cohen motioned to enter executive Session. Council Member Hembree seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – Council Member Hembree motioned to approve the purchase of the property known as 5042 Nelson Brogdon Blvd., tax parcel R7292 069A for \$1,100,000 from Marcia Andrews and the Robert Jamison and Carol K. Jamison Living Trust of March 2, 2007, Robert Jamison Trustee. Council Member Anderson seconded the motion. Mayor Pro Tem Northrup questioned whether the city has a survey of the property. The property will be surveyed and the proper environmental testing done. Approved 5-0.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Gajewski seconded the motion. Approved 5-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk