

**Sugar Hill Historic Preservation Society Meeting**  
**Wednesday, October 10, 2018, 7:00 P.M.**  
**City of Sugar Hill City Hall – History Room**  
**Meeting Minutes**

**I. Approval of the Agenda**

Chris Walker, Sugar Hill Historic Preservation Society (SHHPS chairman), convened the meeting at 7:05 p.m. He announced that there was no formal meeting agenda because the original plan was to have a working meeting to prepare for Sugar Rush. However, Mr. Walker told the group that there were a few items that needed immediate attention and timely approval from the board so it was necessary to have a business session.

The following individuals were in attendance:

<b>NAME</b>	
Kathryn Baskin	Secretary/Board Member
Charlie Butts	Guest
Ryan Butts	Guest Member
Varessa Butts	City Staff
Tiffany Hale Carter	Board Member
Bill Harting	Guest Member
Brandon Hembree	Board Member/City Liaison
Stephanie Isaacs	Guest Member
Kim Landers	City Staff
Ed Lanfear	Board Member
Margaret Neal	Board Member
Darrell Pruitt	Vice-chairman/Board Member
Sherry Smith	Guest Member
Holli Stouffer	Board Member
Chris Walker	Chairman/Board Member

**II. Approval of Meeting Minutes**

Chris Walker asked for approval of the September 18, 2018, meeting minutes. Ed Lanfear moved for the meeting minutes to be approved and Darrell Pruitt seconded the motion. The minutes were adopted without objection.

**III. Treasurer's Report**

Joann Burel, SHHPS Treasurer, was unable to attend the meeting and there was no formal Treasurer's report.

Chris Walker announced that there were several budget items that needed board approval. He added that all the Sugar Rush materials and props were consolidated in the cage under the City Hall parking deck.

**IV. Budget items and other Business**

**Gwinnett Great Days of Service** – City Councilman Brandon Hembree told the group that he had ordered 10 gallons of D2 cleaning solution. Charlie Butts, youth guest, distributed the budget for other needed items in performing Great Days of Service tasks, These items include (does not include cost of D2 approved at the previous SHHPS monthly

meeting):

2	1-gallon sprayers @\$5.00 each	\$10.00
4	9-inch scrub brushes @\$3.99 each	\$15.96
1	100 pack of blue latex gloves @\$7.98 each	\$ 7.98
10	safety glasses @\$1.59 each	\$15.90
2	54 count Husky drawstring garbage bags at \$13.47	\$26.94
<b>TOTAL</b>		<b>\$76.78</b>

Chris Walker called for a motion to approve the budget for additional items for the tasks at the cemetery in the amount of \$76.78. Ed Lanfear, board member, made the motion and Kathryn Baskin, SHHPS secretary, seconded the motion. A budget of \$76.78 for items for tasks for Great Days of Service at the Sugar Hill cemetery was approved unanimously.

City Councilman Brandon Hembree stated that the city would be taking care of the cost of the tent and other items for the Gwinnett Great Days of Service at the Sugar Hill Cemetery. He also told the members that he would be marking the graves of veterans where the city staff would be applying pea gravel. Mr. Hembree added that he would mark the grave stones/markers that will be cleaned by designated volunteers.

**Sugar Rush** - Chris Walker then told the members that he had purchased \$350.00 of “pay dirt” bags for the Sluice Box activity and that they would be delivered to the city barn. He said that since the board already had approved up to \$500 in expenditures for Sugar Rush that this would leave approximately \$50.00 to devote to the professional services required to set up and operate the Sluice Box at Sugar Rush. He called for a motion to approve an additional \$50.00 for professional services. Darrell Pruitt made the motion and Ed Lanfear seconded it. SHHPS board members approved the motion unanimously.

At this time, Chris Walker showed the group a sign-up sheet for volunteers to conduct SHHPS activities at Sugar Rush. Several modifications were made and additional volunteers signed up.

Below is the modified volunteer schedule:

10:00 am	11:00 am	12:00 noon	1:00 pm	2:00 pm	3:00 pm	4:00 pm
Ed	Ed	Ed	Darrell	Darrell	Darrell	Darrell
Kim	Kim	Kim	Vicki	Vicki	Vicki	Vicki
Kathryn	Kathryn	Kathryn	Kathryn			
Stephanie	Stephanie	Stephanie	Sherry			
Margaret	Margaret	Margaret	Margaret			
Tiffany	Tiffany	Tiffany	Holli	Holli	Holli	Holli
				Brandon	Brandon	Brandon

Chris Walker told everyone that we would not be able to use Bill Harting’s gator but he had a wagon that could be used. Varessa Butts, city staff, added that we most likely would be able to use the city’s gator in the morning and at closing.

**Old City Hall Marker (currently known as the Suite Spot) and Sugar Hill School** – Chris Walker announced that he had ordered the marker for the old Sugar Hill city hall, currently known as the Suite Spot. In addition, he told members that Darrell Pruitt had gone to the Gwinnett Historical Society and researched the two photos that were found in the Sugar Hill files. Mr. Pruitt was able to verify which photo was the Sugar Hill school. Chris Walker said that the photo would be included on the marker since only a cornerstone remains at the back of the cemetery and would be an additional cost. He informed the members that Phyllis Davis, guest member and native citizen of Sugar Hill, was working on the wording for the marker with Darrell Pruitt.

**Bona Allen Saddle** – Chris Walker advised the members that he and Holli Stouffer, board member, had visited the Buford History Museum to meet with Lyn Bowman who has been helping locate a saddle that was made at the Bona Allen factory in Sugar Hill. He told everyone that it had been difficult to locate a saddle made at the Sugar Hill location because of the several different stamps used during the production process. Mr. Walker said that they had been able to determine which label was for the Sugar Hill factory and that they had found a saddle from about 1975 on EBay. He added that Mr. Bowman had found the saddle in a catalog and it was called the *Grand Marshall* and that there were also newspaper articles related to the saddle.

Chris Walker said that the saddle was listed at \$425.00 or Best Offer by the EBay seller and that shipping would be an additional \$50.00. He asked for a motion to approve \$475.00 for the purchase of the saddle. Darrell Pruitt made the motion to approve \$475.00 for the saddle to be displayed in the future Sugar Hill Historic Museum and Ed Lanfear seconded the motion. The expenditure was approved unanimously by the board members.

**Other** – In closing, Chris Walker told the members that custom made labels were available for each “take home” bag and gem cards were available for the Sluice Box activity at Sugar Rush. Darrell Pruitt added that there were magnets for the SHHPS goodwill ambassadors to distribute. Mr. Walker commented that there were banners available as well. He mentioned that additional buckets and extension cords may be needed.

There being no further business, Mr. Walker adjourned the meeting at 7:35 pm and the members proceeded to the City Hall parking garage cage to be briefed on the Sugar Rush materials and Sluice Box items stored at that site.

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