

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 11, 2019, 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER - Mayor Edwards called the meeting to order at 7:30 p.m. Present were Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree and Curtis Northrup. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

PLEDGE OF ALLEGIANCE TO THE FLAG – the pledge was led by Boy Scout Troop 1534 and Cub Scout Pack 545.

INVOCATION- Given by Mayor Edwards.

APPROVAL OF AGENDA – Mayor Pro Tem Walker motioned to approve the Agenda as submitted. Council Member Cohen seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – Council Meeting and Executive Session January 14, 2019; Work Session January 7, 2019; Executive Session December 8, 2018, Executive Session December 1, 2018 – Council Member Hembree motioned to approve the minutes as written. Council Member Anderson seconded the motion. Approved 5-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – there were no comments from citizens or guests.

**CONSENT AGENDA
OLD BUSINESS**

NEW BUSINESS

Art Commission Appointment – Council Member Cohen stated that there was one opening and Drew Dillon, a local artist, has been volunteering for a year and a half with the Arts Commission. Council Member Cohen nominated Drew Dillon. There were no other nominations to he will be sworn in at the next meeting.

Public Hearing, VAR-18-002, UNONA Properties, LLC, 431 Brogdon Rd., Gravel Parking Lot – Planning Director Awana explained that the city received an application from UNONA Properties, LLC c/o

Monica Kachanovich requesting a variance for a gravel parking lot area to be used for queuing tractor trailers while cabs are being serviced. The applicant is requesting relief from Article II, Section 1101 which requires off street parking areas to be paved with asphalt or concrete. The applicant is stating that the asphalt will not hold up to long term use. The public hearing was opened and Chris McClary represented the applicant Monika Kachanovich. He stated that the pivot points from the trucks would wear the surface much faster than it would 57 stone. The Council recommended allowing a three year period to evaluate the surface with the stone and the retention pond and storm water. They are to have documented quarterly inspections. No one else spoke in favor or opposition so the hearing was closed. Council Member Cohen motioned to approve VAR-18-002 with the three staff conditions adding a fourth condition to require quarterly inspections by McFarland Dyer for maintenance of the gravel and the storm water facilities. Council Member Anderson seconded requesting the name of the company to perform the inspections not be named but be up to the owner. Council Member Cohen agreed to that amendment. The second by Council Member Anderson stands. Approved 5-0.

2019 Comprehensive Plan Update, Resolution to Adopt – Planning Director Awana thanked everyone for the work on this update. Staff is presenting the plan to the City Council and requesting formal adoption. Upon approval of the resolution, the plan will be transmitted to the DCA satisfying all the requirements to maintain qualified local government status under the state’s local planning program. State legislation mandates the plan must be updated every ten years. After adoption the plan will be forwarded to DCA. Council Member Hembree motioned to approve the Resolution adopting the 2019 Comprehensive Plan Update for transmittal to the Georgia Department of Community Affairs. Council Member Anderson seconded the motion. Approved 5-0.

Public Hearing, Zoning Ordinance Amendment, Adoption of the Zoning Map – Planning Director Awana stated that this amendment is housekeeping updating the official zoning map to account for all of the zoning amendments since the map was last updated. The Planning Commission held a public hearing on January 22, 2019 and there were no public comments. The Commission recommended approval of the amendment to update the Zoning Map as presented. Council Member Cohen motioned to approve the Resolution adopting the amendment to the Zoning Ordinance for re-adoption of the Zoning Map. Council Member Hembree seconded the motion. Approved 5-0.

Stormwater CIPP Lining Project, Contract Change Order – Assistant City Manager Besseche explained that the 2019 Capital Budget was approved to include stormwater improvements. These improvements include a portion of the work to the Oaks of Lanier drainage system. The base contract included the application of contingency funds, taking it to \$190,000. This change in the contract requires an additional \$138,820 to complete the project. The total contract would be \$328,820. Council Member Anderson motioned to approve the contract change with Stokes Plumbing, LLC in the amount of \$138,820 and authorize the City Manager to sign the change order. Council Member Cohen seconded the motion. Approved 5-0.

Memorandum of Understanding, DDA, Downtown Development Project – The City Manager Paul Radford explained that the city will need to enter a Memorandum of Understanding with the Downtown Development Authority for the property at 1166 Church Street, Sugar Hill, Georgia. The property is located within the Central Business District so all developments will have to go through the design review process with the City Council having the final decision. Council Member Hembree motioned to approve the Memorandum of Understanding between the city and the Downtown Development Authority for the property at 1166 Church Street. Council Member Northrup seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Cohen motioned to enter Executive Session. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – there was no public action taken out of Executive Session.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Hembree seconded the motion and it was approved 5-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk