

**CITY OF SUGAR HILL  
COUNCIL MEETING MINUTES  
MONDAY, MARCH 11, 2019, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA**

**CALL TO ORDER** – Mayor Edwards called the meeting to order at 7:30 p.m. Present were Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree and Curtis Northrup. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorneys Frank Hartley and Lee Thompson.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**INVOCATION** – given by Mayor Edwards

**APPROVAL OF AGENDA** – Council Member Cohen motioned to approve the agenda as submitted. Council Member Anderson seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting and Executive Session February 11, 2019; Work Session and Executive Session February 4, 2019 – Council Member Hembree motioned to approve the minutes as written. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER**

**CITIZENS AND GUESTS COMMENTS** – Mike Sullivan commented on the city's 80<sup>th</sup> birthday and the celebration. His mother turned 80 two weeks ago just a few weeks older than the city. He stated that he and Mercy Montgomery took the Youth Council to the capital. They got to observe how a bill goes through the process.

**CONSENT AGENDA  
OLD BUSINESS**

**NEW BUSINESS**

**Public Hearing, Abandon small portion of Right-of-Way First Avenue** – Assistant City Manager Troy Besseche explained the right-of-way for First Avenue is considerably wider than the anticipated transportation and infrastructure needs in this segment of the road. Staff was able to determine that a small portion of right-of-way could be abandoned at the request of the corner property owner at 4745 Sylvan Street, Ms. Pierce. The value of the right-of-way has been determined at approximately \$10,000. Staff recommends that the portion of right-of-way as described no longer serves a substantial public purpose and recommends approval of the abandonment. The public hearing was opened and Ms. Mary Pierce spoke regarding the property. She has been maintaining it and would like to make it a part of her property. No one spoke and the hearing was closed. Council Member Hembree motioned to abandon a small portion of the right-of-way of First Avenue near its intersection with Chapel Avenue. Council Member Anderson seconded the motion. Approved 5-0.

**Contract Award Veterans Memorial** – Assistant City Manager Besseche explained the project to relocate the Veteran’s Memorial monument was initiated a few years ago as plans for the Broadstone development on the Buice Center and Town Green began to take shape. The memorial would need to be relocated to a more prominent place and have its own identity. Funds in the amount of \$1,250,000 were budgeted over a two year period to complete the improvements proposed with an anticipated partnership and grant sources making up the balance. Allocation of \$700,000 in reserves from the sale of the Buice property is being requested to prefund the entire project and avoid phasing its construction and fulfill all of the proposed project scope in one contract. There were five bids but the lowest bid was rejected because it did not meet all of the qualifications. Council Member Cohen motioned to award the construction contract for project #19-002 the Veterans Memorial in an amount not to exceed \$1,450,904 to Surfaces Group, LLC of Marietta. Council Member Hembree seconded the motion. Approved 5-0.

**Golf Cart Purchase for Sugar Hill Golf Course** – Assistant City Manager Besseche that staff is seeking approval for the purchase of 66 new gas-powered golf carts and 3 utility course vehicles in the amount of \$199,905 which includes a \$122,760 trade-in allowance for the existing fleet from Yamaha under a statewide contract. Adequate funds in the amount of \$250,000 were budgeted under the capital improvement program to cover the purchase. Council Member Anderson motioned to approve the purchase of the 66 new golf carts and 3 utility course vehicles in the amount of \$199,905 as recommended by staff. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

**Utility Relocation, Whitehead Rd. Bridge Replacement** – Assistant City Manager Besseche explained that the county Dot staff has agreed to participate in the relocation expense necessary to replace the Whitehead Road bridge. The County has had the project to widen the bridge in their work program for numerous years. The construction contract has now been awarded and work is expected to begin immediately. Sugar Hill’s gas main currently mounted on the bridge will need to be removed to allow the roadwork to proceed then be reinstalled. The city is working with their contractor CEDS and has received a quote for the relocation in the amount of \$14,850. The County will reimburse the amount at the conclusion of the contract. Council Member Hembree motioned to approve the utility relocation force account agreement with Gwinnett County in the amount of \$14,850 for the project to replace the Whitehead Road bridge. Council Member Cohen seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Mayor Pro Tem Walker motioned to adjourn into Executive Session. Council Member Cohen seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – there was no public action taken out of Executive Session.

**ADJOURNMENT-** Council Member Cohen motioned to adjourn. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

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Steve Edwards, Mayor

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Jane Whittington, City Clerk