

**CITY OF SUGAR HILL  
COUNCIL MEETING MINUTES  
MONDAY, MAY 13, 2019, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA**

**CALL TO ORDER** - Mayor Edwards called the meeting to order at 7:30 p.m. Present were Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree and Curtis Northrup. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Lee Thompson. City Attorney Frank Hartley was not present

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**INVOCATION** – Given by Mayor Edwards

**APPROVAL OF AGENDA** - Council Member Cohen motioned to amend the agenda by adding Resolution Certified City of Ethics. Council Member Hembree seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting and Executive Session April 8, 2019; Work Session and Executive Session April 1, 2019 – Mayor Pro Tem Walker motioned to approve the minutes as written. Council Member Anderson seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**Proclamation – North Gwinnett Middle School 10 Year Anniversary** – Council Member Cohen read and presented the proclamation to Lisa Johnson, Perry Jackson and Mike Young the teachers and administration that were present. Some of these staff members were part of the inaugural staff of the school.

**Proclamation – Youth Council Seniors, Laura Ann Acker, Camryn Flores and Nida Merchant** – City Manager Paul Radford read the proclamation and the Mayor and Council presented them with it and congratulated them for their hard work to the Youth Council. The Youth Council Members thanked the Mayor and Council and the staff for their support of their efforts.

**REPORTS**

**CITY ATTORNEY**

**COUNCIL**

**MAYOR**

**CITY CLERK**

**CITY MANAGER**

**MUNICIPAL COURT JUDGE ANNUAL REPORT** – Judge Margaret Washburn presented her yearly report to the Mayor and Council. She gave them the updates for what is going on the courts throughout the state.

**CITIZENS AND GUESTS COMMENTS** – Mike Sullivan spoke regarding the Youth Council. He thanked the Mayor and Council and staff for their support. He stated that the Mayor and Council had vision to spend 42 million on the E Center to get 400 million of development in the area.

**CONSENT AGENDA**

**OLD BUSINESS**

## **NEW BUSINESS**

**Historic Preservation Commission Appointment** – Council Member Hembree stated that there is a vacancy on the Historic Preservation Commission, and he is nominating Bill Hardy. There were no other nominations, so Mayor Edwards welcomed Bill to the commission. Council Member Hembree stated that Bill has been involved for a couple of years and thanked Bill for his service.

**Sugar Hill Player's Guild Annual Report** – Anne Mulligan of the Players Guild updated the Mayor and Council on the budget and their events the past year. She gave them a list of the upcoming plays. The Calendar Girls will be in this season and 20% of the gate and revenues will go to the American Cancer Society. The Mayor stated that the Sugar Hill Community has embraced the arts and plays and thanked them for the time that the Players Guild had put into it.

**2019 – 2020 Agreement, Player's Guild** – Assistant City Manager updated that the current agreement between the city and the Players Guild will expire at the end of July and staff has been working with the group to refine and improve the terms of the agreement based on the first years' worth of experience in the new theatre building. The agreement will have the following changes from the previous year: increased number of volunteer hours that the city is requesting to 512; return 10% of the ticket revenue to the city; conduct a minimum of four different plays and a maximum of five plays in the theatre; modify the termination clause to take effect at the conclusion of the next scheduled run of show. Staff is recommending approval of the agreement. Council Member Northrup motioned to approve the agreement with the Players Guild for the 2019-2020 season. Council Member Hembree seconded the motion. Approved 5-0.

**Intergovernmental Agreement, Gwinnett County for Title Ad Valorem Tax Proceeds Distribution** – the City Manager explained that in 2012 the Georgia Assembly changed the way the title and ad valorem was paid and collected. This Intergovernmental Agreement between the Gwinnett County Tax Commissioner and the Gwinnett cities allows for the allocation of these funds. Staff recommends approval. Council Member Hembree motioned to approve the Intergovernmental Agreement for the Allocation and Distribution of Proceeds from the Title Ad Valorem Tax. Council Member Anderson seconded the motion. Approved 5-0.

**Alcohol Ordinance Amendment, Caterer** – the City Clerk Jane Whittington explained that this amendment to the alcohol ordinance would allow the city to issue licenses for catered events. The businesses located inside the city would not pay a fee and the businesses located outside the city would pay \$50 per event for the license. The license would require that the business have an alcohol license both from a local jurisdiction and the state. Council Member Cohen motioned to approve the Ordinance to amend the Alcoholic Beverage Code. Council Member Hembree seconded the motion. Approved 5-0.

**GMA District 3 Officers for 2019 - 2020** – the City Manager explained that the city must submit their vote for the election of GMA's District 3 Northeast Officers for 2019- 2020. The following officers are on the ballot: President, Johnny Crist Mayor of Lilburn; Vice-President, Marc Cohen Council Member Sugar Hill. Council Member Hembree motioned to approve the ballot for the election of GMA's District 3 Northeast Officers as presented. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

**Municipal Court Judge and Associate Judge Re-appointment** – Council Member Cohen motioned to approve Margaret Washburn as Municipal Court Judge and Charles Barrett as Associate Municipal Judge. Council Member Northrup seconded the motion. Approved 5-0.

**Resolution for Recertification as Certified City of Ethics** – the city passed an ordinance in 2001 to become a certified city of ethics and this is a requirement to re-certify every four years. Council Member Cohen read the resolution. Council Member Anderson motioned to approve the Resolution for Recertification as Certified City of Ethics. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Mayor Pro Tem Walker motioned to enter Executive Session. Council Member Hembree seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – there was no action taken out of Executive Session

**ADJOURNMENT** – Council Member Anderson motioned to adjourn. Council Member Cohen seconded the motion. Approved 5-0.

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Steve Edwards, Mayor

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Jane Whittington, City Clerk