

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
MONDAY, AUGUST 19, 2019 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Members Rosemary Walsh, Jason Jones, and Phil Olsen. Also present were: Planning Director Kaipo Awana, City Attorney Frank Hartley and Creighton Lancaster, Planner Randy Warren, and Planning Technician Kimberly B. Landers.

**CALL TO ORDER** led by Chairman Jeremy White.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Jeremy White.

**APPROVAL OF THE AGENDA**

Commission Member Rosemary Walsh made a motion to approve the agenda. Vice Chairman Julie Adams made the second. Motion approved 5-0.

**APPROVAL OF MINUTES**

Approval of the June 17, 2019 minutes as written.

Vice Chairman Julie Adams made a motion to approve the June 17, 2019 minutes as written. Commission Member Phil Olsen made the second. Motion approved 5-0.

**OLD BUSINESS**

**NEW BUSINESS**

1. **Public Hearing – RZ-19-002 720 & 730 North Price LLC a/o Andersen Tate & Carr, P.C.** – Tax Parcels; 7-273-138 & 036, containing 1.69 acres at 720 & 730 North Price Road, Rezone from BG to LM for Elite Awnings Business.

Planner Randy Warren went of the staff recommendation for approval with conditions. The public hearing was opened. Melody Glouton applicant representative spoke on behalf of this request. Owner Stacey Strube was also present but did not speak. City Attorney Frank Hartley asked if the applicant representative was okay with the conditions of zoning since this was not mentioned in the staff recommendation. Melody Glouton confirmed they were okay with the conditions. The public hearing was closed. Commission Member Rosemary Walsh made a motion to approve this request as recommended by staff with conditions. Vice Chairman Julie Adams made the second. Motion approved 5-0.

2. **Public Hearing – ZO Amendment Art 3, 4, 9 & 10.**

Planning Director went over the staff recommendation for approval and indicated the conditions pertained to tobacco, vape stores, prohibited uses in the Central Business District, and Distillery in the Central Business District. The public hearing was opened and closed, there were no public comments. Commission Member Phil Olsen made a motion to approve as recommended by staff. Vice Chairman Julie Adams made the second. Motion approved 5.0.

**BOARD MEMBER COMMENTS**

**CITIZENS COMMENTS**

**STAFF COMMENTS**

City Attorney Frank Hartley introduced firm partner Creighton Lancaster and indicated he would be filling in when Frank is not available.

**ADJOURNMENT**

Commission Member Rosemary Walsh made a motion to adjourn. Commission Member Jason Jones made the second. Motion approved 5-0.

**Meeting adjourned 7:38 pm**

**SUMMARY**  
**CITY OF SUGAR HILL**  
**PLANNING COMMISSION MEETING**  
**MONDAY, AUGUST 19, 2019 – 7:00 PM**  
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**WORK SESSION: 6:45 PM**

**CALL TO ORDER** led by Chairman Jeremy White.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Jeremy White.

**APPROVAL OF THE AGENDA**

Motion to approve the agenda. Rosemary Walsh, Julie Adams

**APPROVED 5-0**

**APPROVAL OF MINUTES**

Approval of the June 17, 2019 minutes as written.

Motion to approve minutes as written. Julie Adams, Phil Olsen

**APPROVED 5-0**

**OLD BUSINESS**

**NEW BUSINESS**

1. **Public Hearing – RZ-19-002 720 & 730 North Price LLC a/o Andersen Tate & Carr, P.C.** – Tax Parcels; 7-273-138 & 036, containing 1.69 acres at 720 & 730 North Price Road, Rezone from BG to LM for Elite Awnings Business.

Motion to approved as recommended by staff with conditions. Rosemary Walsh, Julie Adams

**APPROVED 5-0**

2. **Public Hearing – ZO Amendment Art 3, 4, 9 & 10.**

Motion to approve as recommended by staff. Phil Olsen, Julie Adams

**APPROVED 5-0**

**BOARD MEMBER COMMENTS**

**CITIZENS COMMENTS**

**STAFF COMMENTS**

City Attorney Frank Hartley introduced firm partner Creighton Lancaster and indicated he would be filling in when Frank is not available.

**ADJOURNMENT**

Motion to adjourn. Rosemary Walsh, Jason Jones

**APPROVED 5-0**

**Meeting adjourned 7:38 pm**