

Sugar Hill Downtown Development Authority
Regular Meeting Minutes October 29, 2019 | 6:30 PM
City of Sugar Hill City Hall - Community Room

Members Present: Allen Jorgenson, Brandon Hembree, Jack Wolfe (Treasurer), Marc Orcutt (Chairman), Mason Roszel (Asst. Treasurer), ~~Nancy Wren, Nic Greene~~ (Vice Chair), Nigel Gray (Secretary), Rebecca Buckingham (Asst. Secretary)

Staff Present: Frank Hartley (Attorney), Lee Thompson (Attorney), Mercy Montgomery (Dir. Economic Development), Nadia Merritt (Downtown Coordinator), Paul Radford (City Manager), Troy Besseche (Asst. City Manager), Tim Schick (Assets & Facilities Administrator)

Guests: Several Members of the public were present.

- I. CALL TO ORDER – 6:32 PM
- II. APPROVAL OF AGENDA:
 - a) Motion to approve the agenda as presented, by Allen Jorgenson, 2nd by Brandon Hembree, carried by 5-0 vote.
- III. MINUTES.
 - a) Motion to approve minutes of October 14, 2019 special called meeting with two corrections, by Brandon Hembree, 2nd by Jack Wolfe, carried by 5-0 vote.
- IV. PUBLIC COMMENTS
 - a) No comments
- V. ACTION ITEMS AND UPDATES:
 - a. **E Center Project:** Southern Grace construction expected to be completed in November. New South Construction reached 1-year warranty period; they are working on closing out some punch list items. The loop interactive art structures from Sugar Rush will remain for a few more days before they are taken down. The LED sign is up and running, a few artistic changes will be made before finalization.
 - b. **Broadstone:** Construction progress photos of the project were shown at this section of the meeting. GA Power recently started installing power poles for the facility. Alliance Group is looking at temporarily using space in the Suite Spot as a leasing office.
 - c. **Dogwood:** The team will not be able to close by 12/31/2019 and has asked for an extension that would move the deadline to 2/28/2020.
 1. **Public Action:** Motion to adopt the first amendment to the inducement resolution and extend the closing deadline to 2/28/2020, by Allen Jorgenson, 2nd Brandon Hembree, passed 5-0.
 - d. **Gateway West:** Discussions were convened in executive session.
 - e. **Prestwick:** Overhead drone photos of site progress were shared at this meeting. There were some discussions about stated public concerns regarding the project's impact on traffic along highway 20.
 - f. **The Suite Spot:** Mercy Montgomery & Nadia Merritt shared the following: Membership application process is now available on the city's website. An e-newsletter is in the works and will be available soon.
 - g. **Community Center Redevelopment:** Discussions on this facility was convened in executive session.
 - h. **Veteran's Memorial:** The new memorial will be at a stage to host the Veteran's Day ceremony on 11/11/2019 even though substantial completion will not be achieved for that date.
- II. CITY STAFF COMMENTS
 - a. **Several Comments from City Staff including:** Artist Craig Tilley has wrapped up his time in the E Center; The Ice Rink opens this this Thursday in time for Halloween, 50% off admission if you are in costume; Tree-lighting ceremony will be Dec 7th this year, Holiday decorations will start going up in November.
- III. DDA MEMBER COMMENTS:
 1. **Several Comments from the DDA members including:** Chattahoochee Riverland is interested in having the CSH be the trailhead for their new 100-mile greenway. Scan Day coming up on 11/10/2019, Broadstreet Band will be playing at Veterans Day ceremony. There was a great turnout at Gwinnett Great Days of Service, including lots of young men. 5k on coming up Sat 9th at 11 AM. Remember to get out and vote. One of our former employees, Johnny Upchurch, recently passed - Our condolences; he's survived by his wife and plenty of friends.
- IV. EXECUTIVE SESSION:
 - a. Motion to enter Executives Session at 7:22 PM, by Jack Wolfe, 2nd by Brandon Hembree, and passed by 5-0 vote.
 - b. Public Action after Executive Session: Brandon Hembree made a motion to hand off external beautification of the Suite Spot to the Mural committee in partnership with the Arts Commission, 2nd Allen Jorgenson, passed by 5-0 vote.
 - c. Motion to Adjourn at 7:30 PM by Nigel Gray, 2nd by Brandon Hembree.