

Items Required for Deck Permits

For a Deck Permit, you will need to submit:

- A complete building permit application

<http://cityofsugarhill.com/wp-content/uploads/2016/01/General-Permit-Application.pdf>

When you submit this be sure to list your contractor on the front of the application and include a copy of the state contractor's license and local business license to get them registered with the City. If you intend to do the work yourself, you will need to submit a self-work affidavit. You must be the property owner in order to submit.

- You will need to submit a scaled site plan showing property lines, setbacks, easements, existing buildings, outline of all impervious surfaces, and intended dimensions of the new deck addition
- Footing Details for the Deck – this should show the depth and width of the footings, all reinforcements, presumptive load bearing value of soil, and strength of concrete.
- Construction details for the deck. This should include information about all materials, including posts, joists, bands, and attachments, as well as placement and spacing of these items. PLEASE NOTE: all Decks must meet the State of Georgia Prescriptive Deck Details and Amendments (attached).
- Drawings must be in sufficient detail to show compliance with all zoning requirements.
- An Authorized Agent Form if you are not the license holder/ contractor.

Please reach out if you have any questions.