

## Items Required for Single Family Home Permits

For New Single Family Home Permits, you will need to submit:

- A complete building permit application

<http://cityofsugarhill.com/wp-content/uploads/2016/01/General-Permit-Application.pdf>

When you submit this be sure to list your subcontractors on the back of the application and include a copy of their state contractor's license and local business license to get them registered with the City. I will also need this from the General Contractor.

- You will need to submit an HLP or RDP of each lot (Requirements attached)
- Drawings must be in sufficient detail to show compliance with all zoning requirements.
- Front, Side, and Rear Elevation showing all materials
- Footing and Slab Details for the Home – this should show all reinforcements, presumptive load bearing value of soil, and strength of concrete
- Gwinnett County Water and Sewer Receipt
- Gas Tap & Meter Application

<http://cityofsugarhill.com/wp-content/uploads/2016/01/Temporary-Waiver-Form-2016.pdf>

- An Electrical Temp to Perm Waiver

<http://cityofsugarhill.com/wp-content/uploads/2016/01/Temporary-Waiver-Form-2016.pdf>

- RES Check
- Authorized Agent Form

Please reach out if you have any questions.