

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
MONDAY, OCTOBER 21, 2019 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Members Rosemary Walsh, Jason Jones, and Phil Olsen. Also present were: Planning Director Kaipo Awana, City Attorney Frank Hartley and Creighton Lancaster, Planner Randy Warren, and Planning Technician Kimberly B. Landers.

**CALL TO ORDER** led by Chairman Jeremy White at 7:04 pm.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Jeremy White.

**APPROVAL OF THE AGENDA**

Vice Chairman Julie Adams made a motion to approve the agenda. Commission Member Rosemary Walsh made the second. Motion approved 5-0.

**APPROVAL OF MINUTES**

Approval of the August 19, 2019 minutes as written.

Commission Member Rosemary Walsh made a motion to approve the August 19, 2019 minutes as written. Vice Chairman Julie Adams made the second. Motion approved 5-0.

**OLD BUSINESS**

**NEW BUSINESS**

1. **Public Hearing – SUP-19-002 Seva Adult Care, LLC.** – Tax Parcel; 7-253-054, containing 1.10 acres at 385 Brogdon Road requesting Special Use Permit for Adult Day Care Facility.

Planner Randy Warren went over the staff recommendation for approval with conditions. The public hearing was opened. Ash Thourani applicant representative and Poonam Datta Managing Member of Seva Adult Care LLC spoke on behalf of this request. There are currently 80 clients and the new facility will allow capacity of 150 clients. The average age of the clients ranges from 73-75 years of age. There were no other public comments, the public hearing was closed. Commission Member Phil Olsen made a motion to approve this request as recommended by staff with conditions. Vice Chairman Julie Adams made the second. Motion approved 5-0.

2. **Public Hearing – ZO Amendment Article 4, Table 4.1 add in “Adult Day Care”**

Planner Randy Warren went over the staff recommendation for approval with restrictions. The public hearing was opened and closed, there were no public comments. Commission Member Rosemary Walsh made a motion to approve this request as recommended by staff. Commission Member Jason Jones made the second. Motion approved 5-0.

3. **Public Hearing – ZO Amendment Article 10, CBD - Outdoor Dining / Display**

Planner Randy Warren stated the recommendation is to table this request to allow staff more time to review. Commission Member Phil Olsen made a motion to table this request. Vice Chairman Julie Adams made the second. Motion approved 5-0.

#### **BOARD MEMBER COMMENTS**

#### **CITIZENS COMMENTS**

#### **STAFF COMMENTS**

Planning Director Kaipō Awana stated the City Council adopted a moratorium in September on the following topics; tobacco/vape/cannabidiol stores, and short-term rentals for a period of 6 months which will expire on March 31, 2020. Staff will be working on recommendations to present to the Planning Commission. Commission Members should try to educate themselves and be prepared to make recommendations to City Council. Good resources include the Center for Disease Control (CDC), Georgia Department of Public Health, and Public Health Law Center.

#### **ADJOURNMENT**

Commission Member Rosemary Walsh made a motion to adjourn. Commission Member Jason Jones made the second. Motion approved 5-0.

**Meeting adjourned 7:24 pm.**