

**CITY OF SUGAR HILL  
INVITATION FOR BID  
IFB 20-007 Gary Pirkle Park Field Improvements**

*April 29, 2020*

Sealed bids will be received by the City of Sugar Hill pursuant to the provisions of O.C.G.A. 36-91-21 for a General Contract to furnish and install all materials, labor and equipment necessary for the Construction of the Gary Pirkle Park Field Improvements project located at 6195 Austin Garner Road, Sugar Hill, GA 30518.

The contract shall be awarded to the lowest responsible and responsive qualified bidder whose bid meets the requirements and criteria set forth herein; provided, however, that if the bid from the lowest responsible and responsive bidder exceeds the funds budgeted for the construction contract, the OWNER may negotiate with such apparent low bidder to obtain a contract price within the budgeted amount. Such negotiations may include changes in the scope of work and other bid requirements.

Bids will be received by the City of Sugar Hill at 5039 West Broad Street, Sugar Hill, GA 30518, no later than 10:00 a.m. local time on Thursday, May 28, 2020. Bids will be publicly opened and read aloud at this location at 10:10 a.m. local time (in History Museum Room). Any bid received after 10:00 a.m. local time on the bid opening date will not be considered by the OWNER. Bids will be evaluated by the OWNER and the project award is anticipated upon completion of this evaluation.

A mandatory pre-bid conference will be held at 2:00 p.m. local time on Wednesday, May 13, 2020, at the project site: Gary Pirkle Park-Austin Garner Road Entrance, Sugar Hill, GA 30518 (34°07'54.3"N 84°03'54.4"W). All interested Bidders are required to attend.

Any questions regarding the meaning or interpretation of the Contract, Contract General Conditions, Specifications, Drawings, Bid Form or Instructions to Bidders, shall be directed in writing only to Kathy Barker by email at kbarker@ppi.us, no later than 2:00 p.m. on Monday, May 18, 2020. Receipt of Addenda shall be acknowledged on the Bid Form. No oral interpretations or information can be considered as binding, therefore, no telephone or verbal correspondence will be acknowledged.

All final Addenda will be emailed from the Engineer's office no later than the Final Addenda Issued date and time indicated below to each person or firm recorded by the Engineer as having received the bidding documents and will be available for inspection wherever the bidding documents are kept available for that purpose.

If it is desired to use equipment or materials of different manufacture or trade names from those specified, application for approval of such equipment or materials must be submitted to the Engineer by the deadline for questions and clarifications listed above. Application for approval must be accompanied by supporting data clearly proving equality of the proposed substitute to that specified. To be acceptable, a substitution must be equal, or exceed, all requirements of the base specifications, including space limitations. A comparative data schedule shall accompany the submittal. Any changes in the work which might be required to accommodate the proposed substitute shall be clearly shown and described. Should the proposed substitute be approved, any such changes required in other work due to the use of the substitute shall be coordinated and accomplished by the Contractor as part of the Contract at no additional cost to the OWNER.

Approval of substitutes will be made by written addendum, issued to all prospective bidders, and emailed from the Engineer's office no later than the Final Addenda Issued date and time indicated below.

Failure of a proposed product substitution to appear in a written addendum shall mean that the Engineer has NOT APPROVED that substitution and that specific substitution may not be incorporated into the project.

**BASE BID:** Furnish all materials, labor, tools, equipment and all other miscellaneous and/or necessary items for the construction of artificial turf soccer fields and all of its components, a multi-use trail, and other miscellaneous improvements to the new soccer field.

The required time of substantial completion is one hundred and eight-five (185) consecutive calendar days from the date of the written Notice to Proceed. The required time of final completion is thirty (30) consecutive calendar days from the date of substantial completion (i.e., all punch list items addressed and all closeout items satisfied). The Contractor shall be liable and hereby agrees that the OWNER may retain from the monies which become due as liquidated damages and not as a penalty the amount of \$1,000.00 per day for every calendar day that the work is not completed beyond the date of substantial completion, and an additional \$500.00 per day for every calendar day that the work is not completed beyond the date of final completion as liquidation for the extra expenses incurred by the OWNER and liquidated damages to the OWNER.

Electronic only Bidding Documents may be obtained from Precision Planning, Inc. by emailing your request to kbarker@ppi.us. A hard copy of the Bid Documents is available for viewing at the following locations upon request (call for an appointment to view the documents).

City of Sugar Hill  
5039 West Broad Street  
Sugar Hill, GA 30518  
770-945-6716 Phone

Precision Planning, Inc.  
400 Pike Boulevard  
Lawrenceville, GA 30046  
770-338-8000 Phone

The OWNER requires a bid bond issued by a Surety currently listed on the U.S. Treasury Circular 570 as licensed in the State of Georgia, or a cashier's check in the amount of five percent (5%) of your total bid to be enclosed with your bid at the time of bid opening to be made payable to OWNER. No other form of security will be acceptable.

A bid may not be revoked or withdrawn until sixty (60) days after the opening of bids. Upon expiration of this time period, the bid will cease to be valid, unless the bidder provides written notice to the OWNER prior to the scheduled expiration date that the bid will be extended for a time period specified by the governmental entity.

The OWNER requires both a payment bond AND a performance bond each in the amount of at least the total amount payable by the terms of the contract and shall be increased as the contract amount is increased. Payment and performance bonds shall be provided to OWNER prior to issuance of Notice to Proceed.

Each bid must be submitted in a sealed envelope, addressed to OWNER. BIDDER shall provide one (1) original and two (2) copies of their bid package. Each sealed envelope containing a Bid must be plainly marked on the outside as "Bid for IFB 20-007 GPP Field Improvements." Bids must be hand delivered or expressed delivered to City of Sugar Hill, 5039 West Broad Street, Sugar Hill, Georgia 30518. Any and all Bids received without the aforementioned criteria enclosed, will be returned to BIDDER. All Bids must be made out on the bid form of the type bound in the Contract Documents, in accordance with the instructions in the INSTRUCTIONS TO BIDDERS Section 00 10 00. No interlineations, additions, or deletions shall be made in the proposal form by BIDDER. No conditional Bids will be acceptable.

OWNER has adequate funding for the project and reserves the rights to waive any informalities or to reject any or all Bids, to evaluate Bids, and to accept any Bid which in its opinion may be in the best interest of OWNER. No Bid will be rejected without just cause.