

**CITY OF SUGAR HILL  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA  
COUNCIL MEETING MINUTES  
MONDAY, APRIL 13, 2020, 7:30 P.M.  
Meeting held Via Webex**

**CALL TO ORDER** – The meeting was held virtually via Webex. Mayor Edwards called the meeting to order. In attendance were Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree and Curtis Northrup, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, City Attorney Frank Hartley and Planning Director Kaipo Awana.

Mayor Edwards explained that the city is operating under an Emergency Order signed by the Governor Kemp. The meetings will be held virtually until it is lifted or ended and the Council will vote by roll-call.

**PLEDGE OF ALLEGIANCE TO THE FLAG** – Mayor Edwards led the pledge.

**INVOCATION** – Mayor Edwards gave the invocation.

**APPROVAL OF AGENDA** – Council Member Cohen motioned to approve the Agenda as submitted. Council Member Hembree seconded the motion. Approved by roll call vote 5-0.

**APPROVAL OF MINUTES** – Council Meeting March 9, 2020; Work Session March 2, 2020; Special Called Meeting March 20, 2020 – Council Member Hembree motioned to approve the minutes as written. Mayor Pro Tem Walker seconded the motion. Approved by roll call vote 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER  
YOUTH COUNCIL**

**CITIZENS AND GUESTS COMMENTS** – there were no comments from citizens or guests.

**CONSENT AGENDA  
OLD BUSINESS**

**NEW BUSINESS**

**Right-of-way and Acceptance Deed, Enclave @ Hunters Creek, 24 Lots** – Planning Director Awana explained CMH parks, Inc dba Chafin Builders requested that the City accept the streets in the Enclave @ Hunters Creek Subdivision into the city road system. The Enclave @ Hunters Creek is a 24-lot subdivision located off Level Creek Road. All roads have been constructed to City standards and the maintenance period along with all performance agreements have been closed out. The City's Public Works Department has inspected the streets and associated public improvements and found no outstanding issues. Council Member Northrup motioned to accept the Right-of-Way and Acceptance Deed for the Enclave @ Hunters Creek. Council Member Cohen seconded the motion. Approved by roll call vote 5-0.

**Amending Executive Order Declaring State of Emergency in the City of Sugar Hill approved March 20, 2020, Section 5, extension of termination** – City Manager Paul Radford explained that Governor Kemp issued an Executive Order issuing a Statewide Shelter in Place to stop the spread of COVID-19 on April 2, 2020 (Executive Order 04.02.20.01). Governor Kemp then issued Executive Order 04.08.20.02 which extended the statewide Public Health State of Emergency until 11:59 p.m. on May 13, 2020. The City of Sugar Hill had previously issued an Emergency Order Resolution 3.20.2020-1 to declare a public state of emergency in the city. The City Council determined that the declaration and extension of this resolution does not conflict with the Governors Executive Order 04.02.20.01 or as extended by Executive Order 04.08.20.02. The Council wishes to extend the State of Emergency within the City until 11:59 p.m. May 13, 2020. Council Member Cohen motioned to approve amending Executive Order 3.20.2020.1 with Executive Order 4.13.20.02. Council Member Northrup point of order to state the date of expiration. Council Member Cohen amended the motion to extend Executive Order 4.13.20.02 until 11:59 p.m. May 13, 2020. Council Member Anderson seconded the motion. Approved 5-0 by roll call vote.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Hembree motioned to enter Executive Session. Mayor Pro Tem walker seconded the motion. Approved 5-0 by roll call vote.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – Mayor Edwards reconvened the meeting. Council Member Hembree motioned to approve the purchase of .5 acres, parcel id R7291 023, 1131 Level Creek Rd. for \$150,000 for the right-of-way to construct the greenway. Mayor Pro Tem Walker seconded the motion. Approved 5-0 by roll call vote.

**ADJOURNMENT** – Mayor Pro Tem Walker motioned to adjourn. Council Member Hembree seconded the motion. Approved 5-0 by roll call vote.

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## **WEBEX MEETING INFORMATION:**

Meeting link: <https://cityofsugarhill.my.webex.com>

Meeting number: 791 230 867

Password: Km2PhrNj2r3

Join by phone

+1-408-418-9388 United States Toll

+1-202-860-2110 United States Toll (Washington D.C.)

Access code: 791 230 867

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Steve Edwards, Mayor

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Jane Whittington, City Clerk