

**CITY OF SUGAR HILL
5039 WEST BROAD STREET
SUGAR HILL, GA 30518
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, APRIL 6, 2020**

Meeting was held virtually through WEBEX, 7:00 P.M. Mayor Edwards called the meeting to order. Attendees included Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree, Curtis Northrup, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, City Attorney Frank Hartley and Planning Director Kaipo Awana.

AGENDA ITEMS FOR THE COUNCIL MEETING

AWARDS AND PRESENTATIONS/PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

Right-of-way and Acceptance Deed, Enclave @ Hunters Creek, 24 Lots – Planning Director Awana explained that CMH Parks, Inc. dba Chafin Builders has requested that the city accept the streets in Enclave @ Hunters Creek into the city road system. Enclave @ Hunters Creek is a 24-lot subdivision located off Level Creek Rd. All roads have been constructed to city standards and the maintenance period along with all performance and maintenance agreements have been closed out. In coordination with the City's Public Works Department recent inspections of the streets and associated public improvements found no outstanding issues. No public hearing will be required for this item to be approved.

CITY MANAGER DISCUSSIONS/UPDATES

Operations Update – City Manager Paul Radford explained some of the operational changes the city has made to continue providing services through this global pandemic of COVID-19. The collection of yard services was suspended for safety reasons and those employees have been utilized in other areas that was needing help. The golf course closed for one weekend to modify the services so that both the customers and the staff were protected. Customer Service staff in City Hall are alternating schedules and still are operating the box office at the Eagle Theatre for a payment center. Finance and the Executive Offices are alternating schedules as well.

Construction Update – Assistant City Manager Troy Besseche gave an update on some of the projects around the city. The Veteran's Memorial is almost complete with some of the granite being replaced. The metal flag was installed, and they are finishing the led lighting element. It is scheduled to open to the public on Memorial Day.

The Bowl improvements are almost complete. The concession stand is built and Barnsley Construction is now doing finishing touches. The turf logo had to be sent back to be remade because it was backwards. IT will be one to two weeks for that to be reinstalled.

The Suwanee Dam and Whitehead Rd. sidewalks are substantially completed. The E Center water features are running again.

Development Update – Broadstone now has their floor plans on a website. Broadstone Sugar Hill.

Council Member Cohen stated that the Executive Order would need to be on the agenda for April 13th the Council Meeting to consider extending this order.

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Cohen motioned to enter Executive Session. Council Member Hembree seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION - the meeting was reconvened and there were real estate matters to consider. Council Member Hembree motioned to amend the Memorandum of Understanding between the Downtown Development Authority and the City dated April 10, 2017, for Dogwood Forest to add one parcel of land. The parcel ID# R7306 073, 5126 Nelson Brogdon Blvd. This will increase the total sale price to \$1,677,500. Council Member Anderson seconded the motion. Approved 5-0.

ADJOURNMENT – Mayor Pro Tem Walker motioned to adjourn. Council Member Cohen seconded the motion. Approved 5-0.

Meeting Information:

Meeting link: <https://cityofsugarhill.my.webex.com>

Meeting number: 799 602 594

Password: zAhmqe7mF45

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Steve Edwards, Mayor

Jane Whittington, City Clerk