

**CITY OF SUGAR HILL
5039 WEST BROAD STREET
SUGAR HILL, GA 30518
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, MAY 4, 2020
Meeting held through WEBEX, 7:00 P.M.**

AGENDA ITEMS FOR THE COUNCIL MEETING - Mayor Edwards called the meeting to order. Attendees included Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree, Curtis Northrup, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, City Attorney Frank Hartley and Planning Director Kaipo Awana.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

Resolution to Extend State of Emergency during the Public Health Emergency of COVID-19 – City Manager Paul Radford explained that this will extend the Emergency Order approved April 13, 2020 until 11:50 p.m. on June 12, 202. All provisions of Resolution 3.20.2020-1 adopted on March 20, 2020 and Resolution 4.13.2020-2 adopted on April 13, 2020 will remain in full force and effect. Council Member Cohen would like for decisions to come from the City Council to enhance communication.

Franchise Agreement, Comcast Cable – the City Manager explained that Comcast reached out to the city to complete a franchise agreement to maintain a cable system within the city limits of Sugar Hill. The state offices are closed so they are unable to complete a state franchise agreement and would like for the city to approve one instead. The agreement would pay the city 5% and would not be exclusive. The Assistant City Manager explained that they would need to expand their service into other areas not just new developments. The City Attorney Frank Hartley explained that there are requirements in state law to expand into low income areas.

Alcohol Ordinance Amendment, Amenity Permit and Distillery – the City Clerk Jane Whittington explained that this alcohol ordinance amendment is to add provisions allowing an amenity permit and distillery license. The amenity permit would allow business that are not food establishments to serve beer and/or wine as a hospitality. The fee would be \$50 and would require a background check. The permit would automatically renew with their occupation tax renewal. The distillery license would allow a business to distill spirits or liquor and sell the product within the state and out of state and consumption on the premises. The limits on manufacture and sales for consumption off the premises are set by state law.

Council Member Northrup had questions regarding pouring permits and requirements of the person serving. The City Clerk is to talk to some of the other cities and see if they have experienced any problems with this type of permit.

CITY MANAGER DISCUSSIONS/UPDATES

Operations Update – Assistant City Manager Besseche explained that the staff is working on a plan to re-open the city facilities and providing services again. Public Works will resume chipping limbs the first week of the month beginning this week. Yard debris will resume next week on the day before the resident's garbage service. City Hall will re-open on May 18th and the post office and passports will resume June 15th. The city is having a management team meeting tomorrow and re-opening will be discussed.

Recreation Director Andy McQuagge discussed plans to open Gary Pirkle Park to the public. No organized sport activity allowed in the park at this time. There was discussion regarding whether to open the restrooms. The men's room is more difficult to leave open whereas the ladies room has stalls and is easier to leave open. The cleaning will be intensified within the park. Staff to discuss options and develop a plan on how to phase in the opening.

Economic Development Recovery Task Force – Mercy Montgomery updated the Council on the first meeting of the task force. The committee mostly introduced themselves and discussed purpose and vision. The owner of Parazim was chosen as the liaison to speak to the Mayor and Council.

Construction Update Development Update

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Hembree motioned to enter Executive Session. Council Member Cohen seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no public action taken out of Executive Session.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Anderson seconded the motion. Approved 5-0.

Jane Whittington, City Clerk

Meeting Information

Meeting link: <https://cityofsugarhill.my.webex.com>

Meeting number: 793 831 045

Password: YJkeDmEJ327

Join by phone

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Steve Edwards, Mayor

Jane Whittington, City Clerk