

**COUNCIL MEETING MINUTES  
CITY OF SUGAR HILL  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA  
MONDAY, JUNE 8, 2020, 7:30 P.M.  
Meeting held Via Webex**

**CALL TO ORDER** – by Mayor Edwards. Attendees included Mayor Steve Edwards, Mayor Pro Tem Susie Walker, Council Members Taylor Anderson, Marc Cohen, Brandon Hembree, Curtis Northrup, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, City Attorney Frank Hartley and Planning Director Kaipō Awana. The meeting was held virtually, and the Mayor explained that this was allowed under the State of Emergency Order. All votes will be taken by roll call to identify the vote.

**PLEDGE OF ALLEGIANCE TO THE FLAG** – Mayor asked all attendees to stand and state the pledge of allegiance to the flag.

**INVOCATION** – Mayor Edwards gave the invocation.

**APPROVAL OF AGENDA** – Council Member Hembree motioned to approve the agenda as submitted. Council Member Anderson seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting May 11, 2020; Work Session May 4, 2020 – Mayor Pro Tem Walker motioned to approve the minutes as written. Council Member Northrup seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**Proclamation Maron Buice** – Council Member Hembree stated that this proclamation was read at the Memorial Day Celebration for the family of Maron Buice. Mayor Edwards stated that this proclamation will honor Mr. Buice for his contributions to our nation, county and the city. Council Member Hembree read the proclamation and requested that all Council Members sign for presentation to the family.

**Resolution Condemning Racism and Committing to Safeguard our Community Against the Damages that Racism Causes** – Council Members Anderson and Hembree – Council Member Anderson read the proclamation. He stated that he attended a peaceful protest this past Monday along with Council Members Hembree and Northrup. There were many speakers sharing their stories and time for reflection. Council Member Anderson heard in church this past Sunday that it is not good enough to be non-racist we must be anti-racist.

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER  
YOUTH COUNCIL**

**CITIZENS AND GUESTS COMMENTS** – there were no comments from citizens or guests.

## CONSENT AGENDA

### OLD BUSINESS

### NEW BUSINESS

**Arts Commission Appointments (2)** – Council Member Cohen stated that they have two regular participants that the commission wants to make full voting members. Two nominees are Chandra Brandel and Barry Palmer. There were no other nominations, so the Mayor welcomed them as the new Arts Commission members.

**GDOT Pedestrian Lighting Agreement – Highway 20** – Assistant City Manager Besseche that this agreement details requirements for placing pedestrian lighting in the state right-of-way of Highway 20. There are 15 total post-top style lights that the city will be responsible for paying for service and maintenance once the projects are completed (11 for Bower and 4 for the assisted living). The developers of the assisted living project and the Bower project will be responsible for the installation costs and transfer the maintenance and service agreement with Georgia Power to the city when complete. Council Member Cohen motioned to approve the agreement with the Georgia Department of Transportation (GDOT) for the operation, maintenance and costs associated with decorative pedestrian-scale streetlights along Highway 20 serving new developments on the north and south sides of the road. Council Member Hembree seconded the motion. Approved 5-0.

**GDOT ROW Deed – Highway 20 at Alton Tucker (new intersection)** – Assistant City Manager stated that this project is to connect a road from West Broad Street to Highway 20 will require that a small amount of right-of-way be dedicated to the state for maintenance purposes. This will be a future intersection with Highway 20 and Alton Tucker Blvd. Council Member Anderson motioned to approve the right-of-way deed to transfer 385 square feet of property to the Georgia Department of Transportation (GDOT) associated with the city's Alton Tucker Extension road project. Council Member Cohen seconded the motion. Approved 5-0.

**MGAG Supplemental Contract for Gas Supply Portfolio V** – Assistant City Manager Besseche explained that the existing contract with MGAG is set to expire in December 2020 and they have secured a reliable supply source to protect the member cities for the future. The newest contract will allow for pre-payment through the end of 2030. The proposed documents are presented as ordinances for approval at tonight's meeting. Staff recommends approval of the ordinance and the first amendment and the Portfolio 5. Council Member Anderson motioned to adopt the ordinance approving the first amendment to the city's gas supply contract with Municipal Gas Authority of Georgia (MGAG) and the Portfolio 5 supplemental contract effective January 1, 2021.

**Parking Conversion for Outdoor Dining** – Council Member Anderson stated that at the Work Session it was discussed, and staff was given administrative leeway to move forward with creative ways to utilize parking for restaurant space. The Planning Director stated that parking could be utilized by issuing temporary permits to revert the parking to outdoor dining. The City Manager stated that restaurants are re-opening under a different model than they had before with 50% capacity of space. The Assistant City Manager stated that the permits should be temporary short-term permits that allow for quick approval with a short duration. Council Member Northrup stated that on private property the permit approval should be contingent on the landlord's approval because the lease might prohibit or restrict use of parking.

**Hazard Mitigation Plan Adoption** – Assistant City Manager stated that the two-year long update to the existing hazard mitigation plan is complete and ready for approval. The city is coordinating with Gwinnett County to reduce risks and exposure associated with emergency management planning documents. The strategies developed by city and county staff have been through reviews by state and are ready for approval at the federal level. Staff recommends approval of the resolution. Council Member Hembree motioned to approve the adoption resolution indicating the city’s participation in the Gwinnett County Multi-Jurisdictional Hazard Mitigation Plan. Mayor Pro Tem Walker seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Anderson motioned to enter Executive Session. Council Member Northrup seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – there was no public action taken out of Executive Session.

**ADJOURNMENT** – Council Member Hembree motioned to adjourn. Council Member Taylor seconded the motion. Approved 5-0.

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Steve Edwards, Mayor

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Jane Whittington, City Clerk