

Sugar Hill Downtown Development Authority
Regular Meeting Summary Minutes August 25, 2020 | 6:30 PM
City Hall – Council Chambers

Members Present: Marc Orcutt (Chairman), Nic Greene (Vice Chair), Jack Wolfe (Treasurer, Councilman Brandon Hembree, Allen Jorgenson, Rebecca Buckingham (Asst. Secretary), Mason Roszel (Asst. Treasurer)

Staff Present: Paul Radford (City Manager), Frank Hartley (Attorney), Tim Schick (Facilities Director), Mercy Montgomery (Dir. Economic Development), and Nadia Merritt (Downtown Coordinator)

Guests: Amber Chambers

- I. CALL TO ORDER – 06:36 PM
- II. APPROVAL OF AGENDA - *Approved as presented or Note Changes, Motion by Jack Wolfe 2nd by Nic Green, 5-0 approval (Unanimous).*
- III. MINUTES - *Approved June Minutes as presented, Motion by Nic Green 2nd by Allen Jorgenson, 5-0 approval (Unanimous).*
- IV. PUBLIC COMMENTS– *No Action.*
- V. ACTION ITEMS AND UPDATES:
 - a. **E Center –Sugar Hill Commercial Development & Theater** – *Updates Provided.*
 - a) **Bond Resolution** – *Motion from Brandon Hembree to adopt the resolution seconded by Jack Wolfe, 5-0 approval (Unanimous).*
 - b) **Storage Unit** – *Motion to maintain prices from Allen Jorgenson seconded by Brandon Hembree.*
 - b. **Broadstone – Apartments across from E Center on West Broad** – *Updates Provided with No Action Required.*
 - c. **Dogwood – Assisted Living on West Broad** – *Updates Provided with No Action Required.*
 - d. **Gateway West – Active Adult Living on West Broad & HWY 20** – *Discussion will be held in Executive Session.*
 - e. **Prestwick – New Apartment Development** – *Updates Provided with No Action Required.*
 - f. **Suite Spot – Business Incubator (Former City Hall)** – *Updates Provided.*
 - a) **Leasing Discussion in Executive Session** – *Action Items to Follow Executive Session.*
 - g. **Community Center** – *Updates Provided with No Action Required.*
- VI. CITY STAFF COMMENTS – *Updates Provided with No Action Required.*
- VII. DDA MEMBER COMMENTS – *Updates Provided with No Action Required.*
- VIII. PUBLIC COMMENTS – *Comment about Downtown Ducks with No Action*
- IX. EXECUTIVE SESSION:
 - a. **Public Action Following Executive Session:** Motion to ratify the dedicated desk user agreement for Alex Tsay at the standard monthly rate of \$150 by Brandon Hembree, 2nd by Jack Wolfe. Motion for a 6-month lease term of Suite 107 to Casey Loria of Dragon Knight Studios at a standard year-1 monthly rate of \$360 by Brandon Hembree, 2nd by Brandon Hembree, 2nd by Nic Green. Motion to renew Suite 203 to Steve Stoll of Stoll Service Group for a 6-month lease agreement at a standard year-2 monthly rate of \$265 by Brandon Hembree, 2nd by Allen Jorgenson. Motion to terminate Red Clay Interactive lease agreement with Tech Square by Jack Wolfe, 2nd by Brandon. Motion to enter into a lease agreement with SJ Technologies Inc. for M209 by Jack Wolfe, 2nd by Allen Jorgenson. Motion to allow expansion of NorthPointe Hospitality Management, LLC with a lease agreement for M211 by Jack Wolfe, 2nd by Nic Green. Motion to extend the existing lease of M239 by NorthPointe Hospitality Management, LLC to match the agreement for space M211 by Jack Wolfe, 2nd by Brandon Hembree.
- X. ADJORNMENT – *Meeting adjourned at 08:41 PM*