

**Sugar Hill Historic Preservation Society Webex Virtual Meeting
Wednesday, May 20, 2020 7:00 P.M.
City of Sugar Hill City Hall
Meeting Minutes**

Approval of the Agenda

Kathryn Baskin, Sugar Hill Historic Preservation Society Chair, convened the meeting at 7:12 p.m. She called for a motion to approve the agenda. Margaret Neal, Board Member, made a motion to approve the agenda. Stephanie Isaacs, Vice Chair, seconded the motion. The agenda was approved unanimously.

The following individuals were in attendance:

NAME

Kathryn Baskin*	Chairman/Board Member
Joann Burel	Board Member/Treasurer
Ryan Butts	Board Member
Stephanie Isaacs*	Board Member
Bill Harting	Board Member
Ryckie Fernandez	Board Member
Tiffany Hale Carter*	Board Member
Chris Walker	Board Member
Margaret Neal*	Board Member
Marsha Hunter	Guest
Ned Jasarevic	City IT Director
Kim Landers	City Liaison

*Indicates committee chair

Mrs. Baskin indicated it was good to see everyone and hopes everyone has been doing well and stated it will be nice to get back to regular meetings. This is a virtual meeting and is the first time using a Webex platform. Mrs. Baskin thanked City Staff Members, Mercy Montgomery, Ned Jasarevic, and the City of Sugar Hill for providing this platform to hold the meeting.

Mrs. Baskin congratulated Ryan Butts as a new Board member to the society.

Approval of Meeting Minutes

Mrs. Baskin called for a motion to approve the February 19, 2020, meeting minutes. Mrs. Isaacs made a motion to approve the minutes and Chris Walker, Board Member, seconded the motion. The minutes were approved unanimously.

Treasurer's Report

Joann Burel, Treasurer, provided the Treasurer's report in advance of the meeting. It stated that there have been no expenditures for the year and the funds available to SHHPS remains at \$10,000. Bill Harting, Board Member, made a motion to approve the Treasurer's report and Ryckie Fernandez, Board Member, seconded the motion. The Treasurer's report was approved unanimously.

Committee Chair Reports

Museum Committee –Tiffany Carter, Chair of the Museum Committee, stated that she has been working closely with Troy Besseche, Assistant City Manager, on the museum design. The committee met via ZOOM on April 24, 2020, to discuss and collaborate on the design of the museum

and submitted final comments and recommendations. City Staff has compiled all comments from the committee and is now ready to move on to the next phase.

Research Committee –Stephanie Isaacs, Chair of the Research Committee, advised that the Research Committee will be piggy backing off the Museum Committee to zero in on topics and complete verbiage for the artifacts. The Committee will need collaboration with the Museum Committee on shelving, space available, and storage options.

Scholarship Committee – Mrs. Baskin indicated that the committee is sad to see Holli Stouffer and her husband move. Holli was truly committed and an integral member of the society and will be missed. Holli left us in a good place; she put all the materials together and set up the committee with a good foundation to build on. She left with several suggestions for the committee. Due to her teaching background she recommended the best time to roll out the scholarship announcement would be the Fall of 2020 and that the committee would still need to come up with a topic for the essay with the suggestion being it could be related to COVID-19. A new Chair will be named for this committee soon.

Digital Archives Committee – Margaret Neal, Chair of the Digital Archives Committee, reported she did not have anything new to report other than on the Solar Box. She reported that the grant opportunity deadline has been extended until the end of May. Also, Mrs. Neal stated she thought they have a grant in the Fall as well. Mrs. Baskin questioned the requirement for non-profit and stated this should be researched to determine if the committee can apply for the grant and/or if it must be initiated by the City. Mrs. Neal stated she did not plan to complete the application process herself and assumed the city would pursue this. Mrs. Baskin stated she would get with Robyn Adams with the city. The Solar Box allows users to hear a story by pressing appropriate buttons and they are possibly looking to place one outside of the cemetery.

Mrs. Baskin stated that she hoped everyone has subscribed to the YouTube channel for SHHPS (<https://www.youtube.com/channel/UC9Dq1yUqYHB74PVWPDIPa2A>) and encouraged committee members to help get the word out, so everyone will know about this. There are currently four interviews, Darrell Pruitt, Board Member, has done an amazing job and taken leadership conducting these interviews. In addition, city staff, Joel Hoffman, and Melissa Poloncarz's, professional video production and editing skills have made them wonderful to watch. Mrs. Baskin told members that if they have not already subscribed to the YouTube channel for SHHPS to please do so. Hopefully, the committee will be able to resume more interviews in the near future.

Cemetery Committee – Stephanie Isaacs, Vice Chair, indicated that Councilman Brandon Hembree was not in attendance, but reminded everyone about coming out to help with the placement of flags on our Veterans graves on May 25th, Memorial Day, at 10:00 am. The dedication of the Sugar Hill Veterans Memorial will take place at 11:00 a.m. with social distancing practices for those who attend in person and the city will also be streaming the celebration live on Facebook for those who cannot attend. Mrs. Isaacs indicated with her role in the city helping with the cemetery, she's meeting different people and referring them to the society so if they have artifacts to scan, the digital archives committee can schedule times with these individuals. Mrs. Baskin asked Mr. Harting what time he would be arriving to place the flag holders. Mrs. Isaacs stated that she had located a veteran's grave that was not previously identified and will need an extra holder. Mr. Harting indicated he and his wife Kathy recently went through the cemetery and put markers back up, and that he would be there around 9 am and will have additional holders. Mrs. Isaacs indicated that she and Mr. Hembree would also be arriving at 9 am to prepare for the flag placement, they

have lots of volunteers and with the footwork of Mr. Harting already in place it should go fairly quickly, as each volunteer should have between 3-5 flags to place.

Budget Committee – Mrs. Baskin stated she originally planned to reaffirm expenditures approved in 2019 for 2020 at our February meeting which included \$200 for the Sluice Box pump, \$1200 for the pay dirt for the Sluice Box, and the \$1000 for the Scholarship but there was not a quorum in attendance. Due to COVID-19 restrictions, this action will be postponed until later.

Old Business

Mrs. Baskin reminded everyone that the City is collecting in conjunction with SHHPS, stories and photos that relate to your experience and/or observations during COVID-19. She encouraged committee members to post about their experiences during this time. You can send them to communications@cityofsugarhill.com.

Mrs. Baskin also stated to not forget to vote for the City of Sugar Hill's video in the video challenge with the City of Norcross on Friday. The City will be posting the videos on Friday so make sure you support the City in this challenge.

New Business

Mrs. Baskin stated that Susan Gilbert informed Mr. Hembree she has her uncle's scrapbook on WWII memorabilia and she would be willing to loan it to SHHPS to display. Mrs. Baskin is going to ask her if the City can borrow it to digitize.

Mrs. Isaacs asked if the society would be interested in pursuing a historic designation for the Sugar Hill cemetery. There are other areas that have historic designation. Mrs. Baskin stated this would be a good idea and that it should be pursued further.

Mrs. Baskin closed with stating hopefully social distancing restrictions will be lifted by next month and we will be able to meet in person at the June 17th meeting.

There being no further discussion, Mrs. Baskin called for an adjournment. Mr. Harting made a motion to adjourn. Mrs. Isaacs seconded the motion. The meeting was adjourned at 7:46 p.m.