

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
MONDAY, NOVEMBER 16, 2020 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Vice Chairman Julie Adams, and Commission Member Jason Jones, Phil Olsen, and Rosemary Walsh. Also present were: Planning Director Kaipo Awana City Attorney Frank Hartley, City Planner Kellie Littlefield, and Planning Technician Kimberly B. Landers. Absent was Chairman Jeremy White,

**CALL TO ORDER** at 7:01 pm by Vice Chairman Julie Adams.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Vice Chairman Julie Adams.

**APPROVAL OF THE AGENDA**

Commission Member Rosemary Walsh made a motion to approve the agenda. Commission Member Jason Jones made the second. Motion approved 3-0.

**APPROVAL OF MINUTES**

Approval of the September 21, 2020 minutes as written.

Commission Member Jason Jones made a motion to approve the September 21, 2020 minutes as written. Vice Chairman Julie Adams made the second. Motion approved 3-0.

**NEW BUSINESS**

**OLD BUSINESS**

1. **Public Hearing** ZOA-20-003 Readopt Zoning Map, Buffers, Dimensional Standards and Administrative Corrections.

City Planner Kellie Littlefield opened by giving the staff recommendation for approval. Commission Member Phil Olsen arrived at the meeting. The public hearing was opened and closed there were no public comments. Commission Member Jason Jones asked to recuse himself from the motion. Commission Member Rosemary Walsh made a motion to approve the amendments as recommended by staff. Commission Member Phil Olsen made the second. Motion approved 3 for, 0 against, 1 abstained (Jason Jones). Motion carried.

**BOARD MEMBER COMMENTS**

**CITIZENS COMMENTS**

Tom Lobonc commented that documents in packets should be available on the website.

**STAFF COMMENTS**

**ADJOURNMENT**

Commission Member Phil Olsen made a motion to adjourn. Commission Member Rosemary Walsh made the second. Motion approved 4-0.

**Meeting adjourned 7:21 pm.**