## **MEMORANDUM**

**TO:** Mayor and City Council

**FROM**: Jane Whittington, City Clerk

**DATE**: January 4, 2021

**RE:** Qualifying Fee for Election

The Georgia Election Code (OCGA § 21-2-131(a)(1)(A) requires that the qualifying fee for elections be set by February 1 of any election year. Since 2021 is an election year in Sugar Hill we need to set the qualifying fee at the January meeting. The State Election Code requires that the fee shall be 3% of the total gross salary of the office paid in the preceding calendar year.

**STAFF RECOMMENDATION**: To set the qualifying fee in the City of Sugar Hill for the 2021 General Election at \$108.00 for City Council and \$162.00 for Mayor.