

Sugar Hill Downtown Development Authority
Regular Meeting Summary Minutes December 29, 2020 | 6:30 pm
City Hall – Council Chambers

Members Present: Allen Jorgenson, Jack Wolfe (Treasurer), Marc Orcutt (Chairman), Mason Roszel (Vice Chair), Councilman Brandon Hembree, Nigel Gray (Secretary)
Staff Present: Frank Hartley (Attorney), Paul Radford (City Manager), Troy Besseche (Asst. City Manager), Tim Schick (Facilities Director), and Mercy Montgomery (Dir. Economic Development),
Guests: No members of the public were present.

- I. CALL TO ORDER – 6:37 pm
- II. APPROVAL OF AGENDA –Approved as presented. M: B. Hembree, 2nd: J. Wolfe. 6-0 (Unanimous)
- III. APPROVAL OF MINUTES-Approved as presented for November 9th Special Called and November 24th Regular Meeting
 - a) Nov 9th, 2020: M: A. Jorgenson, 2nd: M. Roszel,. 6-0 (Unanimous)
 - b) November 24th, 2020; M: J. Wolfe., 2nd: B. Hembree. 6-0 (Unanimous)
- IV. PUBLIC COMMENTS– No Action
- V. ACTION ITEMS AND UPDATES *Updates provided with no action*
 - a) E Center
 - b) Broadstone
 - c) The Holbrook
 - d) Gateway West
 - e) Prestwick
 - f) Suite Spot
 - g) Community Center
 - h) Sycamore Square
 - i) Main Street Program
 - j) Approved as presented, 5-0 (Unanimous)
- VI. CITY STAFF COMMENTS *Updates provided with no action*
- VII. DDA MEMBER COMMENTS *Updates provided with no action*
- VIII. PUBLIC COMMENTS – No Action
- IX. EXECUTIVE SESSION

- X. ADJOURNMENT

- a. **Public Action** Following Executive Session
 - 1. Suite Spot Lease, Suite #102, Jesse Nelson, 6 mo. Term at a monthly rate of \$230
 - a) M: J. Wolfe 2nd; B. Hembree. 6-0 (Unanimous)
 - 2. E Center Lease, Unit T134 with terms presented
 - a) M: M. Roszel 2nd; J. Wolfe 6-0 (Unanimous)
 - 3. Authorizing the Chair to sign MOU with Terwillinger Pappas
 - a) M: J. Wolfe 2nd; N. Gray. 6-0 (Unanimous)
 - 4. Authorizing the Chair to sign an MOU with Solomon Property Group
 - a) M: B. Hembree 2nd; N. Gray 6-0 (Unanimous)
- b. **Adjournment:** Meeting adjourned at 8:47 PM
 - 1. M: J. Wolfe 2nd; M. Roszel. 6-0 (Unanimous)