

Sugar Hill Downtown Development Authority
Regular Meeting Summary Minutes January 26, 2021 | 6:30 pm
City Hall – Council Chambers

Members Present: Allen Jorgensen, Jack Wolfe (Treasurer), Marc Orcutt (Chairman), Mason Roszel (Vice Chair), Councilman Brandon Hembree, Nigel Gray (Secretary), Rebecca Buckingham
Staff Present: Frank Hartley (Attorney), Paul Radford (City Manager), Troy Besseche (Asst. City Manager), Nadia Merritt (Downtown Dev. Coordinator) and Mercy Montgomery (Dir. Economic Development)
Guests: One member of the public was present.

I. CALL TO ORDER – 6:33 pm

II. APPROVAL OF AGENDA –Approved as presented

- a) M: A. Jorgeson 2nd: J. Wolfe. 6-0 (Unanimous)

III. APPROVAL OF MINUTES-Approved as presented for December 29th, 2020 Regular Meeting

- a) M: B. Hembree. 2nd: J. Wolfe 6-0 (Unanimous)

IV. PUBLIC COMMENTS– No Action

V. ANNUAL OFFICER APPOINTMENTS

- a) Chair: Jack Wolfe
 - M: M. Orcutt 2nd: B. Hembree 6-0 (Unanimous)
- b) Vice Chair: Mason Roszel
 - M: M. Orcutt 2nd: B. Hembree 6-0 (Unanimous)
- c) Secretary: Nigel Gray
 - M. J. Wolfe 2nd: B. Hembree 6-0 (Unanimous)
- d) Treasurer: Rebecca Buckingham
 - M: B. Hembree 2nd: M. Orcutt 6-0 (Unanimous)
- e) Assistant Secretary: Mercy Montgomery
 - M: M. Orcutt 2nd: B. Hembree 6-0 (Unanimous)

VI. ACTION ITEMS AND UPDATES *Updates provided with no action*

- a) Prestwick
- b) E Center
- c) Broadstone

- d) The Holbrook
- e) Gateway West
- f) Suite Spot

- Motion to approve a 6-month lease for Suite 206 with a 2nd year rate of \$415/month with eX2 Technology
 - a) M: B. Hembree 2nd: J. Wolfe, 6-0 (Unanimous)
- Ratification of Premium agreement for Jack McClure for Desk D at a standard rate of \$150/month
 - a) M: M. Roszel 2nd: A. Jorgensen 6-0 (Unanimous)

- g) Community Center
- h) Sycamore Square
- i) Main Street Program

- VII. CITY STAFF COMMENTS *Updates provided with no action*
- VIII. DDA MEMBER COMMENTS *Updates provided with no action*
- IX. PUBLIC COMMENTS – No Action
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

- a. **Public Action** Following Executive Session
 - 1. Approve CAM repayment plan with Perazim, LLC to be fully repaid by March 31, 2021 for Perazim, LLC (a total of \$1,428.99).
 - a) M: J. Wolfe 2nd: M. Roszel 6-0 (Unanimous)
 - 2. Approve the 1st Amendment to the lease for space M113 with Perazim, LLC to provide a modified payment schedule for years 3 through 5 in the amounts presented. \$25.22psf/yr. (remainder of year 3); \$25.92psf/yr. (year 4); \$26.63psf/yr. (year 5).
 - a) M: J. Wolfe 2nd: B. Hembree 6-0 (Unanimous)
- b. **Adjournment:** Meeting adjourned at 8:50 PM
 - 1. M: J. Wolfe 2nd: M. Roszel. 6-0 (Unanimous)