

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
TUESDAY, JANUARY 19, 2021 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Member Jason Jones, and Phil Olsen. Also present were: Planning Director Kaipo Awana, City Attorney Frank Hartley and Planning Technician Kimberly B. Landers. Absent: Commission Member Rosemary Walsh.

**CALL TO ORDER** at 7:00 pm by Chairman Jeremy White.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Jeremy White.

**Congratulate re-instated Commission Members Jeremy White and Julie Adams.**

Jeremy White congratulated Julie Adams as well as himself on the Planning Commission term reinstatements.

**ELECT CHAIRMAN, VICE CHAIRMAN, AND SECRETARY FOR 2021**

Vice Chairman Julie Adams nominated Jeremy White for Chairman. There were no other nominations. Commission Member Jason Jones made the second. Motion Approved 4-0.

Commission Member Jason Jones nominated Julie Adams for Vice Chairman. Chairman Jeremy White made the second. There were no other nominations. Motion approved 4-0.

Commission Member Phil Olsen made a motion to nominate Kim Landers for Secretary. There were no other nominations. Commission Member Jason Jones made the second. Motion approved 4-0.

**APPROVAL OF THE AGENDA**

Commission Member Phil Olsen made a motion to approve the agenda. Commission Member Jason Jones made the second. Motion approved 4-0.

**APPROVAL OF MINUTES**

Approval of the December 21, 2020 minutes as written.

Commission Member Jason Jones made a motion to approve the December 21, 2020 minutes as written. Chairman Jeremy White made the second. Motion approved 3-1 (Commission Member Phil Olsen abstained).

**NEW BUSINESS**

**OLD BUSINESS**

1. AX-20-002 Joel Scales is requesting to annex 9.87 acres at 6483 Suwanee Dam Road for a mixed-use townhome and single-family residential development. The public hearing was opened and closed in December 2020.

Planning Director Kaipo Awana went over the discussions that staff has had with the applicant and the changes the applicant has made since the public hearing. The applicant is still concerned with the staff conditions pertaining to private roads and for the percentage of dwellings allowed to be leased. Chairman Jeremy White made a motion to

approve AX-20-002 as presented by staff with staff conditions. Commission Member Jason Jones made the second. Motion approved 3 for, 1 abstained (Commission Member Phil Olsen abstained).

#### **BOARD MEMBER COMMENTS**

#### **CITIZENS COMMENTS**

Janice Fincher of 6386 Suwanee Dam Road stated the City did not properly notify Gwinnett County on the proposed annexation.

#### **STAFF COMMENTS**

#### **ADJOURNMENT**

Commission Member Jason Jones made a motion to adjourn. Commission Member Phil Olsen made the second. Motion approved 4-0.

**Meeting adjourned 7:26 pm**