



2021 BUDGET BILLING PROGRAM ANNUAL AGREEMENT

CUSTOMER NAME: _____

SERVICE ADDRESS: _____

ACCOUNT NUMBER: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

REQUIREMENTS/AGREEMENT

- 12-month customer usage history.
- Good payment record (No more than (1) check returned for NSF and no disconnects for late or non-payment).
- Customer will make monthly payments on time.
- Late penalties will be added to the normal monthly budget invoice and due immediately.
- Customer subject to losing budget billing privilege and to service termination when:
 1. Non-payment of monthly invoice within 30 days of due date.
 2. Non-payment of monthly payment plus penalties within 30 days.
 3. Payment history shows two late payment penalties in a 12-month period.
 4. At the determination of the City for any other failures to keep account current.
- In June 2022 the account will be reconciled. Settlement balances will be billed or credited to your account and applied to your next utility bill. In neither case will interest be accrued.

CURRENT BUDGET BILLING CUSTOMERS:

- Settle-up processing will be performed in **May-June 2021**. At this time, we will review your account to determine the difference between your actual consumption and your budget-billed consumption. The amount due on the account (credit or debit) will be applied to the account at that time. Per your original agreement, if it is determined that there is a settlement balance due, it will be billed to your account and will be due on your scheduled due date.

RENEWAL OF THE BUDGET BILLING PLAN IS NOT AN AUTOMATIC PROCESS. EACH CUSTOMER MUST FILL OUT AND SIGN A NEW AGREEMENT FOR EACH YEAR. ALL BUDGET BILLING APPLICATIONS MUST BE FILLED OUT AND TURNED IN NO LATER THAN **JUNE 7TH, 2021. THE NEXT OPPORTUNITY TO PARTICIPATE IN THE BUDGET BILLING PROGRAM WILL BE **APRIL - MAY 2022**.**

MY SIGNATURE BELOW AUTHORIZES THE CITY OF SUGAR HILL TO CHANGE MY ACCOUNT TO THE BUDGET BILLING SERVICE AND ACKNOWLEDGES THAT I HAVE READ AND AGREE TO THE TERMS OF THE SERVICE LISTED ABOVE.

Customer Signature

Date

Please Call for Budget Bill Monthly Amount

**CITY OF SUGAR HILL | 5039 WEST BROAD STREET | SUGAR HILL, GA | 30518
PHONE: 770-945-6716 | FAX: 770-945-0281 | WWW.CITYOFSUGARHILL.COM | BB@CITYOFSUGARHILL.COM**



**THE AGREEMENT MAY BE MAILED, DROPPED IN THE YELLOW DROP BOX, FAXED, OR E-MAILED.
PLEASE CALL TO CONFIRM RECEIPT IF THIS FORM HAS BEEN MAILED, E-MAILED, OR FAXED.**

WEB