

**COUNCIL MEETING MINUTES
CITY OF SUGAR HILL
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA
MONDAY, MARCH 8, 2021, 7:30 P.M.**

CALL TO ORDER - Mayor Edwards called the meeting to order. Attendees included Mayor Steve Edwards, Mayor Pro Tem Taylor Anderson, Council Members Marc Cohen, Nic Greene, Brandon Hembree and Susie Walker, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorneys Frank Hartley and Creighton Lancaster.

PLEDGE OF ALLEGIANCE TO THE FLAG

INVOCATION – given by Mayor Edwards.

APPROVAL OF AGENDA - Council Member Cohen motioned to approve the agenda as submitted. Council Member Hembree seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – Council Meeting & Executive Session February 8, 2021; Work Session & Executive Session February 1, 2021- Council Meeting & Executive Session January 11, 2021; Work Session & Executive Session January 4, 2021- Council Member Walker motioned to approve the minutes as written. Mayor Pro Tem Anderson seconded the motion. Approved 5-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

Proclamation Sugar Hill Area Women’s Club – Council Member Hembree thanked the Women’s Club members that were present at the meeting for all of the work that they do in the community. He highlighted some of those accomplishments. Council Member Hembree read the proclamation. The Mayor and Council took pictures with the group.

Proclamation Eagle Scouts – Council Member Cohen read the proclamation which highlights the accomplishments of four local females who earned the rank of Eagle Scout; Madison Burrell, Audrey Kenney, Lena Towne and Sara Whittier. The Mayor and Council took pictures with the four Eagle Scout recipients.

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER
YOUTH COUNCIL**

CITIZENS AND GUESTS COMMENTS – there were no comments from citizens or guests.

**CONSENT AGENDA
OLD BUSINESS**

NEW BUSINESS

Public Hearing, AX-21-001, 442 & 452 Whitehead Rd. - Planning Director Awana explained that 4RNJ2, LLC initiated an application for annexation of a tract of land owned by Ella Mae Moody & Chester Moody Revocable Living Trust. The tract is 10.43 acres and is currently zoned single-family residential (R-75) in unincorporated Gwinnett County and they are seeking medium density single family residential (RS-72). The development would include 29 new single-family homes on 9.31 acres. The remaining 1.12 acres and existing home on 452 Whitehead Rd. will be kept by the Ella Mae Moddy Revocable Trust. Staff and the applicant agreed to take condition #4 of the 5 conditions out because the exterior materials and elevations will be reviewed and approved by staff.

The public hearing was opened and Andy Perry spoke as the applicant. They were unable to obtain new elevations and drawings from the architect for tonight's meeting. They will resemble somewhat the ones presented tonight and be in the price range of the 400's. They have been trying to build houses in Sugar Hill and would like to do more in the future. There were no other comments so the hearing was closed. Council Member Cohen asked the applicant if the neighborhood would be gated? Mr. Perry stated that it will not but the roads will be private. They plan to have the residents fund the HOA so that they could maintain the roads.

Mayor Pro Tem Anderson motioned to approve the annexation and rezoning for AX-21-001, 442 and 452 Whitehead Rd., rezoning to medium density single family residential (RS-72) with the four conditions shown on the screen tonight. Council Member Anderson seconded the motion. Approved 5-0.

Annexation Fee Moratorium Extension – Planning Director Awana explained that the proposed extension would extend the original timeframe for an additional twelve months waiving the annexation and zoning fees. The property would need to be five acres or less in land area and have a habitable dwelling on it. Council Member Hembree would like for this to include commercial and made a motion to table this until next month to add the commercial component. Council Member Cohen seconded the motion. The City Attorney recommended that they go ahead and approve the original request tonight and come back to add commercial to keep the moratorium from expiring. Applicants would have to wait a month to apply. Council Member Hembree withdrew his motion to table. Council Member Cohen withdrew his second. Council Member Cohen motioned to approve the moratorium extension for twelve months on the collection of annexation and zoning fees for all petitions to annex any parcel of land which contains a habitable dwelling and is five acres or less in size extending the original moratorium adopted in 2020. Council Member Cohen seconded the motion. Approved 5-0.

Construction Contract, Project 21-003 Roadway Improvements Project LMIG – Assistant City Manager Besseche stated that bid documents for the projects were drafted in house by the project management team and advertised in the legal organ two times in January. Six bids were received on February 18 with Allied Paving of Pendergrass being the lowest bid at 765,597.30. Council Member Cohen motioned to award the construction contract to Allied Paving Contractors, Inc. of Pendergrass in the amount of \$765,597.30 for the completion of the 2020-2021 Roadway Improvements Project. Council Member Greene seconded the motion. Approved 5-0.

Sugar Hill Cemetery Lot Prices – the Facilities Director Tim Schick explained that the city took over the Historic Sugar Hill Cemetery in January 2018 when the Sugar Hill Church turned it over to the city. The city developed a Master Concept Plan showing improvements to the property. The city continues to sell the plots at \$500.00 as the church did when they were in possession. Staff is recommending increasing the price from \$500.00 to \$750.00 plus the buyer will pay the recording fee costs. Council Member Hembree would like to increase the price to \$1,000.00 per plot to be able to take care of the cemetery like we should making it more like a

Memorial Garden type cemetery. Council Member Hembree motioned to increase the rate for individual cemetery burial spaces from \$500.00 to \$1,000.00 and the buyer assume any deed recording fees effective April 1, 2021. Council Member Walker seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Greene motioned to enter Executive Session. Council Member Cohen seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – The meeting was reconvened and there was no public action taken out of Executive Session.

ADJOURNMENT – Mayor Pro Tem Anderson motioned to adjourn. Council Member Greene seconded the motion. Approved 5-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk

