

**CITY OF SUGAR HILL  
MAYOR & COUNCIL WORK SESSION MINUTES  
MONDAY, MARCH 1, 2021  
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.  
5039 WEST BROAD STREET  
SUGAR HILL, GA 30518**

**AGENDA ITEMS FOR THE COUNCIL MEETING** – Mayor Edwards called the meeting to order and turned it over to Mayor Pro Tem Anderson to chair. Attendees included Mayor Steve Edwards, Mayor Pro Tem Taylor Anderson, Council Members Nic Greene and Brandon Hembree, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley. Council Members Marc Cohen and Susie Walker were not present.

**AWARDS AND PRESENTATIONS/PROCLAMATIONS**

**Proclamation Sugar Hill Area Women’s Club** – Council Member Hembree will read the proclamation at the Council Meeting. Most of the members of the Women’s Club will be present.

**Proclamation Eagle Scouts** – Council Member Cohen will read the proclamation at the Council Meeting. The eagle scouts and their parents will be present.

**OLD BUSINESS**

**NEW BUSINESS**

**AX-21-001, 442 & 452 Whitehead Rd. (public hearing 3-8)** - Planning Director Awana explained that this is 442 and 452 Whitehead Rd, 10.4 acres, with a plan of 29 homes for a new subdivision. They will keep the existing house that the Moody’s currently live in. The developer will bring new elevations next week at the Council Meeting.

**Annexation Fee Moratorium Extension** – Planning Director Awana stated that this request is for an extension of the current moratorium on annexation fees. The lot must be a maximum of 5 acres. Staff is recommending approval.

**Construction Contract, Project 21-003 Roadway Improvements Project LMIG** – Assistant City Manager Besseche explained that the city advertised in the legal organ and six bids were received for this roadway project. Allied Paving was the lowest bid at \$765,597.30. Some of the selected streets were deferred until now because of a Gwinnett County Water Resources project. Mayor Edwards asked how the streets are selected and Assistant City Manager Besseche explained that 3 years ago they hired Moreland Altobelli for an independent evaluation of the streets. Staff evaluates which streets to repair based on this assessment.

**Sugar Hill Cemetery Lot Prices** - Facilities Director Tim Schick explained the requested fee increase for lot purchases. The city took over the Historic Sugar Hill Cemetery in January of 2018. The church had been making individual lot sales and burials in the rear section of the property for some time. Since the city took ownership various activities have taken place: development of a Master Cemetery Concept Plan, landscaping improvements, searches for unknown burials, and various group activities. There are plans to remodel the Church

Street entrance among other improvements. Staff has been researching lot prices as a result of a surge in lot sales. They are requesting that the individual lot fee be increased to \$750 per space and the buyer assumes any associated recording fees at the time of purchase.

### **CITY MANAGER DISCUSSIONS/UPDATES**

**Operations Update** – The week of May 3<sup>rd</sup> will be the annual spring clean-up city-wide. The city had to put limits on it this year because some of the quantity from the previous year.

**Construction Update** – Recreation Director Andy McQuagge updated Council on the new turf fields at Gary Pirkle Park. They are substantially complete. The Mayor requested that staff look into restrooms on that side because of the distance. Also look at additional netting. The E Center gym floor was stripped and refinished. The golf clubhouse restroom and hallway were remodeled. The ice rink season ended last week. They had 18,000 to 19,000 skates making it a good season.

Holbrook Assisted Living project is starting the second floor of the main building. Cadance Project on Hillcrest has the retail facing Hillcrest. The big houses will begin leasing in May. Broadstone is 68% leased now.

### **Events**

#### **Development Update**

**EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL** - Council Member Hembree motioned to enter Executive Session. Council Member Greene seconded the motion. Approved 3-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – There was no public action taken out of Executive Session.

**ADJOURNMENT** – Council Member Hembree motioned to adjourn. Council Member Greene seconded the motion. Approved 3-0.

---

Steve Edwards, Mayor

---

Jane Whittington, City Clerk