

**COUNCIL MEETING MINUTES  
CITY OF SUGAR HILL  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA  
MONDAY, APRIL 12, 2021, 7:30 P.M.**

**CALL TO ORDER** - Mayor Edwards called the meeting to order. Attendees included Mayor Steve Edwards, Mayor Pro Tem Taylor Anderson, Council Members Marc Cohen, Nic Greene, Brandon Hembree and Susie Walker, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**INVOCATION** – Mayor Edwards gave the invocation.

**APPROVAL OF AGENDA** – Council Member Cohen motioned to approve the Agenda as submitted. Council Member Greene seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting & Executive Session March 8, 2021; Work Session & Executive Session March 1, 2021 – Council Member Hembree motioned to approve the minutes as written. Council Member Walker seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**Proclamation, Gwinnett Recycles** – Council Member Hembree stated that Laura Hernandez is doing a great job with recycling throughout Gwinnett County through a program called Gwinnett Recycles. Ms. Hernandez explained some of the services and beautification projects in the city and Gwinnett County. Council Member Hembree read the proclamation and the Council presented it to Ms. Hernandez.

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER  
YOUTH COUNCIL**

**CITIZENS AND GUESTS COMMENTS** – Jeff Cutchins, 5010 West Broad Street, spoke regarding the speed on West Broad Street. He would recommend that it be lowered to 10 miles per hour and speed bumps installed like the one on Church Street.

**CONSENT AGENDA**

**OLD BUSINESS**

**NEW BUSINESS**

**ROW Acceptance – Preserve @ Addison Woods** – Planning Director Awana explained that Century Communities of Georgia, LLC has requested that the city accept the streets in The

Preserve at Addison Woods subdivision. City Council action is needed to properly accept the streets into the city road system. The Preserve at Addison Woods is a 62-lot subdivision on 26.8 acres located off Suwannee Dam Rd. All roads have been constructed to city standards and performance and maintenance agreements have been closed out. The Planning Department in coordination with the city Public Works Department inspected the streets and associated public improvements and found no outstanding issues. Council Member Cohen motioned to accept and record the Right of Way and Acceptance Deed for all streets and associated public improvements within the right of way for The Preserve at Addison Woods subdivision. Council Member Hembree seconded the motion. Approved 5-0.

**Sugar Hill Historic Preservation Society, Board of Directors (BOD) Appointment** – Council Member Hembree stated that the Board was expanded previously by Council. Lindsey Davis has done a lot with the Society and he is recommending and nominating her as a Board Member. She was unable to attend this evening because of the death of her grandmother Frances Gober. There were no other nominations so Lindsey Davis will serve on the Board of Directors for the Historic Preservation Society.

**Intergovernmental Agreement with Gwinnett County: SR20 East Multiuse Path** – Assistant City Manager Besseche explained that this Intergovernmental Agreement has been a process of coordination between Gwinnett Department of Transportation (DOT) and the city. While the process began during the planning phase, the final coordination and design will be initiated and led by Gwinnett DOT in accordance with this agreement. The trail will extend from Peachtree Industrial Blvd. in the west to the Sugar Hill Station commercial center to the east end of the highway project. This is an opportunity to include the trail into the Georgia DOT Highway widening project. The project is part of the 2021-2025 Capital Improvement Project and is budgeted using SPLOST receipts to cover the expense. Staff recommends approval of the agreement and authorizing the Mayor to sign the documents. Mayor Pro Tem Anderson motioned to approve the intergovernmental agreement with Gwinnett County for the design, right-of-way and construction of a new multiuse trail connecting Peachtree Industrial Blvd. with the Sugar Hill Station commercial center, just east of Frontier Drive along the south side of Highway 20. Council Member Greene seconded the motion. Approved 5-0.

**Intergovernmental Agreement - Gwinnett County Board of Voter Registrations and Election for Use of Election Equipment** – the City Clerk explained that Gwinnett County Elections and Registration requires that if a city requests to use their equipment they need to sign an intergovernmental agreement outlining the details. The city will be holding a General Election on November 2, 2021 for two council seats and the mayor and will be using this equipment. There is no charge to use the election equipment, but the city will enter into an agreement with Dominion Voting for programming of the equipment including the ballot and logic and accuracy testing. Council Member Cohen motioned to approve the Intergovernmental Agreement with Gwinnett County Board of Voter Registration and Elections for use of election equipment and authorize the Mayor to sign it. Council Member Walker seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Hembree motioned to adjourn into Executive Session. Council Member Greene seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – there was no public action taken out of Executive Session.

**ADJOURNMENT** - Council Member Greene motioned to adjourn. Council Member Cohen seconded the motion. Approved 5-0.

---

Steve Edwards, Mayor

---

Jane Whittington, City Clerk

