

DATE: *June 7, 2021*
TO: Mayor and City Council
FROM: Paul Radford, City Manager
SUBJECT: 2020 Budget Reconciliation



RECOMMENDED ACTION

Approve the proposed reconciling budget amendment for 2020.

BUDGET IMPACT

Amend the General Fund Administration Department Budget to reduce it by \$3,138,000; and increase the Economic Development Department Budget by \$3,130,000 and the Municipal Court Budget by \$8,000.

DISCUSSION

Part 1: In the original 2020 budget, we programmed for the “Transfer to the DDA – E-Center Lease Payment” to be budgeted in the Administration Department. Per recommendations of the auditor, that transfer is being changed to reflect as an expenditure under the Economic Development department, which is a subset under Housing & Development in the Uniform Chart of Accounts.

Part 2: In previous years, most legal expenses (except for DDA legal expenses) were charged to Administration. In 2020, we were able to track legal fees for Municipal Court separately, therefore, they are now being charged appropriately. Because of this change, we need to decrease the Administration budget legal fees by \$8,000 and increase Municipal Court Legal Fees by the same amount.

Staff recommends approval of the budget amendment.