

Sugar Hill Downtown Development Authority – Called Meeting  
Regular Meeting Summary Minutes June 29, 2021 | 6:30 PM  
City Hall Council Chambers

Members Present: Mason Roszel (Vice Chair), Rebecca Buckingham (Treasurer), Brandon Hembree (Councilmember), Allen Jorgenson, and Dr. Jonathan Chang  
Staff Present: Paul Radford (City Manager), Troy Besseche (Asst. City Manager), Frank Hartley (City Attorney), Kaipō Awana (Planning Director), Amit Thadhani (IT Technician), Megan Carnell (Dir. Community & Economic Development), Nadia Merritt (Downtown Coordinator), and Victoria Richburg (Communication Coordinator)  
Guests: Two members of the public were present

---

I. CALL TO ORDER – 6:32 pm

II. APPROVAL OF AGENDA –Approved as presented

- a. Motion: A. Jorgenson 2<sup>nd</sup>: J. Chang. 5-0 (Unanimous)

III. APPROVAL OF MINUTES- presented for May 25, 2021 Regular Meeting.

- a. Motion for approval: B. Hembree. 2<sup>nd</sup>: R. Buckingham 5-0 (Unanimous)

IV. TREASURER’S REPORT – presented by DDA Treasurer.

- a. Motion for approval: B. Hembree. 2<sup>nd</sup>: A. Jorgenson 5-0 (Unanimous)

V. PUBLIC COMMENTS – no comments or actions

VI. UPDATES

- a. E Center: Commercial Development, Theater, and Recreation (W. Broad St.)
- b. Broadstone Leasing Update (W. Broad St.)
- c. The Holbrook: Assisted Living (W. Broad St.)
- d. Gateway West: Active Adult Residential (W. Broad St.)
- e. The Cadence: Mixed Use Residential and Retail (Hwy. 20 and Hillcrest Dr.)
- f. Solis Sugar Hill: Mixed Use Residential and Retail (Hillcrest Dr.)
- g. Sycamore Square: Mixed Use Residential and Retail (Hwy. 20 and Sycamore)
- h. Main Street Georgia

VII. ACTION ITEMS

- a. Suite Spot Business Incubator (Former City Hall, W. Broad St.)
  - Motion for Suite 208 to be leased to Patrick Currie of Jajeh Financial B. Hembree, 2<sup>nd</sup> by A. Jorgenson 5-0 (Unanimous)
  - Motion for a premium desk agreement for Alex Tsay of Sophitek Inc.: R. Buckingham, 2<sup>nd</sup> J. Chang 5-0 (Unanimous)

VIII. CITY STAFF COMMENTS *Updates provided with no action.*

IX. DDA MEMBER COMMENTS *Updates provided with no action.*

X. EXECUTIVE SESSION

- a. Motion to enter: B. Hembree. 2<sup>nd</sup>: A. Jorgenson 5-0 (Unanimous)
- b. Motion to exit: R. Buckingham. 2<sup>nd</sup>: B. Hembree 5-0 (Unanimous)

#### XI. ADJOURNMENT

- a. **Public Action** Following Executive Session
  - 1. No actions.
- b. **Adjournment:** Meeting adjourned at 8:50 PM
  - 1. Motion: B. Hembree. 2<sup>nd</sup>: A. Jorgenson 5-0 (Unanimous)