

**MINUTES  
CITY OF SUGAR HILL  
PLANNING COMMISSION MEETING  
MONDAY, FEBRUARY 15, 2021 – 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GA. 30518  
OFFICE: 770-945-6734**

**WORK SESSION: 6:45 PM**

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Member Phil Olsen and Rosemary Walsh. Also present were: Planning Director Kaipo Awana, City Planner Kellie Littlefield, City Attorney Frank Hartley and Planning Technician Kimberly B. Landers. Absent: Commission Member Jason Jones.

Planning Director Kaipo Awana delivered an updated.

**CALL TO ORDER** at 7:00 pm by Chairman Jeremy White.

**PLEDGE OF ALLEGIANCE TO THE FLAG** led by Chairman Jeremy White.

**APPROVAL OF THE AGENDA**

Vice Chairman Julie Adams made a motion to approve the agenda. Commission Member Phil Olsen made the second. Motion approved 3-0.

**APPROVAL OF MINUTES**

Approval of the January 19, 2021 minutes as written.

Commission Member Phil Olsen made a motion to approve the January 19, 2021 minutes as written. Vice Chairman Julie Adams made the second. Motion approved 3-0.

**BOARD MEMBER COMMENTS**

**CITIZENS COMMENTS**

**NEW BUSINESS**

1. AX-21-001 4RNJ2, LLC is requesting to annex 10.43 acres at 442 & 452 Whitehead Road for a residential single-family subdivision with 29 homes.

Rosemary Walsh arrived at meeting. Planner Kellie Littlefield went over the staff recommendation for approval with conditions. The public hearing was opened. Applicant Andrew Perry spoke on behalf of this request and presented renderings of the homes to the Commission Members. Property owner Chester Moody also spoke on behalf of this request. There were no other public comments, the public hearing was closed. Commission Member Phil Olsen made a motion to approve as recommended by staff with conditions. Commission Member Rosemary Walsh made the second. Motion approved 4-0.

2. Training Discussion.

Planning Director Kaipo Awana and Chairman Jeremy White went over the recent training they had with GMA on January 26<sup>th</sup> and 27<sup>th</sup> at GMA on practices for successful meetings.

**OLD BUSINESS**

**ADJOURNMENT**

Chairman Jeremy White made a motion to adjourn. Vice Chairman Julie Adams made the second. Motion approved 4-0.

**Meeting adjourned 8:02 pm**