

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, APRIL 19, 2021 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION: 6:45 PM

Present were: Chairman Jeremy White, Vice Chairman Julie Adams, Commission Member Phil Olsen, Jason Jones, and Rosemary Walsh. Also present were: Planning Director Kaipo Awana, City Planner Kellie Littlefield, City Attorney Frank Hartley, and Planning Technician Kimberly B. Landers.

CALL TO ORDER at 7:00 pm by Chairman Jeremy White.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Chairman Jeremy White.

APPROVAL OF THE AGENDA

Vice Chairman Julie Adams made a motion to approve the agenda. Commission Member Rosemary Walsh made the second. Motion approved 5-0.

APPROVAL OF MINUTES

Approval of the February 15, 2021 minutes as written.

Commission Member Phil Olsen made a motion to approve the February 25, 2021 minutes as written. Vice Chairman Julie Adams made the second. Motion approved 5-0.

BOARD MEMBER COMMENTS

CITIZENS COMMENTS

NEW BUSINESS

1. **ZOA 21-001** -Article 4, 6, 9, 10, 11, 13, Retired Zoning Districts & Appendices & Related articles.

City Planner Kellie Littlefield opened by giving the staff recommendation for approval as recommended by staff with an additional change to include removing footnote #6 from Table 9.1 – Lot and Building Dimensional Standards. The public hearing was opened and closed there were no public comments. Commission Member Phil Olsen made a motion to approve as recommended by staff with the additional change to remove footnote #6 from Table 9.1 – Lot and Building Dimension Standards. Commission Member Jason Jones made the second. Motion approved 5-0.

2. **RZ-21-002** - Archon Homes, LLC 4868 First Avenue requesting a rezoning from RM to R36 for a 5-unit townhome.

City Planner Kellie Littlefield went over the staff recommendation for approval with conditions. The public hearing was opened, John Slappey applicant spoke on behalf of this request. There were no other public comments. The public hearing was closed. Commission Member Phil Olsen clarified that based on the condition proposed by staff that the applicant would only be able to build a 4-unit townhome and not the 5-unit as requested. Commission Member Jason Jones made a motion to approve this request as recommended by staff with conditions. Commission Member Rosemary Walsh made the second. Motion approved 5-0.

OLD BUSINESS

ADJOURNMENT

Commission Member Rosemary Walsh made a motion to adjourn. Vice Chairman Julie Adams made the second. Motion approved 5-0.

Meeting adjourned 7:31 pm