

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JUNE 7, 2021
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING – Present were Mayor Pro Tem Taylor Anderson, Council Members Marc Cohen, Brandon Hembree, Nic Greene and Susie Walker, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley. Mayor Steve Edwards was not present.

Mayor Pro Tem Anderson called the meeting to order.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

Proclamation American Legion Post 127 – Council Member Hembree stated that the Legion Commander and members will accept the proclamation.

2020 & First Quarter 2021 Municipal Court Review – Judge Margaret Washburn was unable to make last months meeting. She will be at the Council Meeting to present her report.

OLD BUSINESS

NEW BUSINESS

Budget Amendment 2020 Reconciliation – the City Manager explained that this budget amendment is to amend the General Fund Administration Department Budget to reduce it by \$3,138,000 and increase the Economic Development Department Budget by \$3,130,000 and the Municipal Court Budget by \$8,000.

2020 Audit Presentation – Wayne Tuck of Walker Pierce & Tuck CPA firm, presented the 2020 audit. The city received an unqualified opinion for the nineth consecutive year. Golf finished the year with a \$74,000 profit and the city is in a good financial position. They also performed a second compliance audit for the federal funds received under the CARES Act.

Gwinnett Urban County CDBG Renewal FY 2022-2024 – City Clerk Jane Whittington explained that Gwinnett County is required to execute a Renewal of the Gwinnett Urban County Cooperation Agreement along with the participating cities.

Ground Lease Sugar Hill Golf Club Cell Tower – Assistant City Manager explained that the current cell tower lease for the Golf Course location will expire in 2022. The lease is currently managed by American Tower. Staff put the lease out for bid with two responses, American Tower and Vertex Development, LLC. Vertex Development had a better and higher bid for the 20-year term value at \$874,705 versus \$806,111 for American Tower.

Mid-Year Capital Improvement Budget Amendment – Assistant City Manager Besseche explained that SPLOST has been successful allowing an increase in the Capital Improvement Program (CIP) budget. The two-million-dollar increase will be used in the following projects: Highway 20 Pedestrian Bridge, Bowl Pond Storm & Flood Improvements, Bowl Improvements Phase 4, E Center 2 – Recreation Event & Conference Room Space

RZ-21-003, BCC Investment Group, 42.46 Acres at Peachtree Industrial Blvd, rezone from BG & LM to R36 for townhomes and stacked flats, (Public Hearing 6-14-21) – Planning Director Awana explained that this application is for townhomes and stacked flats at the 600 block of Peachtree Industrial Blvd. The project is 42 acres story townhomes with rear garages. The stacked flats would be rentals that are 1200 square feet two and three bedrooms. Council Member Anderson stated that it would be helpful to have some type of crossing for Peachtree Industrial Blvd to connect to the greenway. It will consist of private streets.

CITY MANAGER DISCUSSIONS/UPDATES

The City Manager stated that the city anticipates receiving funds for the American Rescue Plan Act and the US Department of Treasury recommends that the city assign an authorized signer to allow for expedited processing of the grant. The City Manager would be the authorized signer. Council Member Cohen motioned to name the City Manager as authorized signer for the American Rescue Plan Act funds. Council Member Walker seconded the motion. Approved 4-0.

Operations Update
Construction Update
Events
Development Update

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Walker motioned to enter Executive Session. Council Member Hembree seconded the motion. Approved 4-0

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – the meeting was reconvened and there was no action taken out of Executive Session.

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Greene seconded the motion. Approved 4-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk