

Sugar Hill Downtown Development Authority – Regular Called Meeting
Minute Summary August 31, 2021 | 6:30pm | City Hall Council Chambers

Members Present: Jack Wolfe (Chairman), Mason Roszel (Vice Chair), Allen Jorgensen, Tim Ross

Staff Present: Paul Radford (City Manager), Troy Besseche (Asst. City Manager), Lee Thompson (City Attorney), Megan Carnell (Community & Economic Development Director), Kaipō Awana (Planning Director), Victoria Richburg (Communications Coordinator)

Guests: 4 Members of the Public Present

- I. Call to Order – 6:34pm
- II. Approval of Agenda – Approved
 - a. Motion by A. Jorgensen, 2nd by M. Roszel, 4-0 Unanimous
- III. Approval of July Meeting Minutes – Tabled
 - a. Motion by A. Jorgensen, 2nd by T. Ross, 4-0 Unanimous
- IV. Treasurer’s Report
 - a. No report due to Treasurer’s absence.
 - b. Motion by A. Jorgensen, 2nd by M. Roszel, 4-0 Unanimous
- V. Special Called Officer Appointments
 - a. Motion to approve Megan Carnell as Assistant Secretary by J. Wolfe, 2nd by M. Roszel, 4-0 Unanimous
- VI. Public Comment
 - a. Jesse Nelson with Simpleman Marketing advocating for Suite Spot lease renewal
- VII. Updates
 - a. E Center: Commercial Development, Theater and Recreation (W. Broad St.) - Scoops is going through inspections and permitting, hopes to open in the next couple weeks.
 - b. Broadstone Leasing Update (W. Broad St.) - New name: The Local. 100% leased, first year leases are expiring and new people are moving in but the complex is still fully leased. Working on getting tenants to park in parking deck.
 - c. The Holbrook: Assisted Living (W. Broad St.) - The Holbrook is pre-leasing and they are very interested in sponsoring events and partnering with the city as much as possible.
 - d. Gateway West: Active Adult Residential (W. Broad St.)
 - e. The Cadence: Mixed Use Residential and Retail (Hwy 20 and Hillcrest Dr.)- The space is 100% pre-leased in all completed buildings and will continue leasing at the beginning of 2022.
 - f. Solis Sugar Hill: Mixed Use Residential and Retail (Hillcrest Dr.) - On schedule to close this fall and the DDA will not granting any more extensions on their closing.
 - g. Sycamore Square: Mixed Use Residential and Retail (Hwy 20 and Sycamore) - Timeline has been delayed but still in the works and hope to get moving soon.
 - h. Main Street Georgia - no update.
- VIII. Action Items
 - a. Suite Spot Business Incubator (W. Broad St.)
 - i. Motion to extend Simpleman Marketing Lease (Jesse Nelson) until September 30, 2021 by T. Ross, 2nd by M. Roszel, 4-0 Unanimous
- IX. City Staff Comments
 - a. Megan Carnell - upcoming events (Sugar Rush, Roots & Boots, Pat Benatar), plus looking for new staff, The Bowl won best Improvement Project at the Georgia Downtown Association conference.
 - b. Troy Besseche - Greenway and Gold Mine Park construction under way, pictures.
- X. DDA Member Comments – Updates provided; no action required
- XI. Executive Session
 - a. Motion to enter by M. Roszel, 2nd by A. Jorgensen, 4-0 Unanimous
 - b. Motion to exit by M. Roszel, 2nd by A. Jorgensen, 4-0 Unanimous
- XII. Adjournment – no public action required following Executive Session
 - a. Motion to adjourn at 9:05pm by M. Roszel, 2nd by T. Ross, 4-0 Unanimous