

SECTION 00 03 00

ADVERTISEMENT FOR BIDS

February 10, 2022

**PROJECT:** IFB 22-003 Sugar Hill Historic Cemetery

**OWNER:** City of Sugar Hill

Sealed bids will be received by the City of Sugar Hill pursuant to the provisions of O.C.G.A. 36-91-21 for a General Contract to furnish and install all materials, labor and equipment necessary for the Construction of the Sugar Hill Historic Cemetery project located at West Broad Street, Sugar Hill, GA 30518.

The contract shall be awarded to the lowest responsible and responsive qualified bidder whose bid meets the requirements and criteria set forth herein; provided, however, that if the bid from the lowest responsible and responsive bidder exceeds the funds budgeted for the construction contract, the OWNER may negotiate with such apparent low bidder to obtain a contract price within the budgeted amount. Such negotiations may include changes in the scope of work and other bid requirements.

Bids will be received by the City of Sugar Hill **at the customer service desk at** 5039 West Broad Street, Sugar Hill, GA 30518, **no later than 2:00 p.m. local time on Thursday, March 17, 2022.** Bids will be publicly opened and read aloud at this location at 2:15 p.m. local time. Any bid received after 2:00 p.m. local time on the bid opening date will not be considered by the OWNER. Bids will be evaluated by the OWNER and the project award is anticipated upon completion of this evaluation.

A **mandatory** pre-bid conference will be held at **2:00 p.m. local time on Thursday, February 24, 2022,** at Sugar Hill **ECenter at 5019 West Broad Street, Sugar Hill, GA 30518 in the Waterfall Conference Room.** All Bidders shall attend the Pre-Bid Conference. **FAILURE TO ATTEND SHALL RESULT IN DISQUALIFICATION OF THE BIDDER.** No new bidders will be added following the Pre-Bid Conference.

Any questions regarding the meaning or interpretation of the Contract, Contract General Conditions, Specifications, Drawings, Bidding Form or Instructions to Bidders, shall be directed in writing to Natalie Pifer by email at [861np@ppi.us](mailto:861np@ppi.us), **no later than 2:00 p.m. on Thursday, March 10, 2022.** Receipt of Addenda shall be acknowledged on the Bidding Form. *No oral interpretations or information can be considered as binding, therefore, no telephone or verbal correspondence will be acknowledged.*

All final Addenda will be emailed from the Architect's office no later than the Final Addenda Issued date and time indicated below to each person or firm recorded by the Architect as having received the bidding documents and will be available for inspection wherever the bidding documents are kept available for that purpose.

If it is desired to use equipment or materials of different manufacture or trade names from those specified, application for approval of such equipment or materials must be submitted to the Architect by the deadline for questions and clarifications listed above. Application for approval must be accompanied by supporting data clearly proving equality of the proposed substitute to that specified. To be acceptable, a substitution must be equal, or exceed, all requirements of the base specifications, including space limitations. A comparative data schedule shall accompany the submittal. Any changes in the work which might be required to accommodate the proposed substitute shall be clearly shown and described. Should the proposed substitute be approved, any such changes required in other work due to the use of the substitute shall be coordinated and accomplished by the Contractor as part of the Contract at no additional cost to the OWNER.

Approval of substitutes will be made by written addendum, issued to all prospective bidders, and emailed from the Architect's office **no later than the Final Addenda Issued date and time indicated below.**

Failure of a proposed product substitution to appear in a written addendum shall mean that the Architect has NOT APPROVED that substitution and that specific substitution may not be incorporated into the project.

BID SCHEDULE:

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<b><u>Bid Advertisement:</u></b>	<b><u>Thursday, February 10, 2022</u></b>
<b><u>Pre-Bid Meeting:</u></b>	<b><u>Thursday, February 24, 2022 at 2:00 p.m.</u></b>
<b><u>Deadline for Questions:</u></b>	<b><u>Thursday, March 10, 2022 at 2:00 p.m.</u></b>
<b><u>Deadline for Substitutions:</u></b>	<b><u>Thursday, March 10, 2022, at 2:00 p.m.</u></b>
<b><u>Final Addenda Issued:</u></b>	<b><u>Monday, March 14, 2022 at 2:00 p.m.</u></b>
<b><u>Bid Due Date:</u></b>	<b><u>Thursday, March 17, 2022 at 2:00 p.m.</u></b>

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**BASE BID:** Furnish all materials, labor, tools, equipment and all other miscellaneous and/or necessary items for the grading, paving and utility improvements for the Sugar Hill Historic Cemetery project located at West Broad Street, Sugar Hill, GA 30518.

The required time of substantial completion is one-hundred and twenty (120) consecutive calendar days from the date of the written Notice to Proceed. The required time of final completion is thirty (30) consecutive calendar days from the date of substantial completion (i.e. all punch list items addressed and all closeout items satisfied). The Contractor shall be liable and hereby agrees that the OWNER may retain from the monies which become due as liquidated damages and not as a penalty the amount of \$500.00 per day for every calendar day that the work is not completed beyond the date of substantial completion, and an additional \$250.00 per day for every calendar day that the work is not completed beyond the date of final completion as liquidation for the extra expenses incurred by the OWNER and liquidated damages to the OWNER.

Electronic Bidding Documents may be purchased from Precision Planning, Inc. for a **non-refundable** fee of \$50.00. Checks shall be made payable to "Precision Planning, Inc." Scan and email a copy of your company check to Natalie Pifer [861np@ppi.us](mailto:861np@ppi.us) and you will be given access to the electronic documents. **Mail check to Precision Planning, Inc., 400 Pike Blvd., Lawrenceville, GA 30046.** A hard copy of the Bid Documents is available for viewing at the following locations:

City of Sugar Hill 5039 West Broad Street Sugar Hill, GA 30518 770-945-6716 Phone	Precision Planning, Inc. 400 Pike Boulevard Lawrenceville, GA 30046 770-338-8000 Phone
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The OWNER requires a bid bond issued by a Surety currently listed on the U.S. Treasury Circular 570 as licensed in the State of Georgia, or a cashier's check in the amount of five percent (5%) of your total bid to be enclosed with your bid at the time of bid opening to be made payable to OWNER. No other form of security will be acceptable.

A bid may not be revoked or withdrawn until sixty (60) days after the opening of bids. Upon expiration of this time period, the bid will cease to be valid, unless the bidder provides written notice to the OWNER prior to the scheduled expiration date that the bid will be extended for a time period specified by the governmental entity.

The OWNER requires a performance bond in the amount of at least the total amount payable by the terms of the contract and shall be increased as the contract amount is increased. Performance bond shall be provided to OWNER prior to issuance of Notice of Commencement.

The OWNER requires a payment bond in the amount of at least the total amount payable by the terms of the contract and shall be increased as the contract amount is increased. Payment bond shall be provided to OWNER prior to issuance of Notice of Commencement.

Each bid must be submitted in a sealed envelope, addressed to OWNER. BIDDER shall provide one (1) original and two (2) copies of the bid form. Each sealed envelope containing a Bid must be plainly marked on the outside as "**Bid for IFB 22-003 Historic Cemetery.**" Bids must be **hand delivered or expressed delivered to the customer service desk** at City of Sugar Hill, 5039 West Broad Street, Sugar Hill, Georgia 30518.

Any and all Bids received without the aforementioned criteria enclosed, will be returned to BIDDER.

All Bids must be made out on the bid form of the type bound in the Contract Documents, in accordance with the instructions in the INSTRUCTIONS TO BIDDERS Section 00 10 00. No interlineations, additions, or deletions shall be made in the proposal form by BIDDER. No conditional Bids will be acceptable.

OWNER reserves the rights to waive any informalities or to reject any or all Bids, to evaluate Bids, and to accept any Bid which in its opinion may be in the best interest of OWNER. No Bid will be rejected without just cause.

END OF SECTION 00 03 00