

DATE: February 8, 2022
TO: Mayor and City Council
FROM: Assistant City Manager
SUBJECT: On-Call Engineering Services
RFP # 21-019



RECOMMENDED ACTION

Approve the following vendors for award of the on-call engineering services to provide architectural, engineering and civil design services in an on-call capacity with cost and scope to be determined with each project.

Atlas Technical Consultants (formerly, Moreland-Altobelli) (*incumbent*)

Falcon Design Consultants (*incumbent*)

Foresight Group (*new*)

Keck & Wood (*new*)

Precision Planning (*incumbent*)

BUDGET IMPACT

The city-administered projects identified in the five-year capital improvement program have a budget of about \$50M. The anticipated design fees will represent an average of ten (10) percent of the overall budget over the five year period and will be included in the budgeting process.

DISCUSSION

In order to keep pace with the aggressive delivery schedule of the city's five-year capital program, staff is proposing to engage a group of engineering firms in an on-call capacity to provide civil design, consulting and engineering services for some of these projects which will help streamline the overall project delivery. The city in the past has had contracts like this in place with several firms in order to maintain its ability to respond with contract documents. This format of selection is common-place and is a way to find where capacity and bandwidth are the greatest in order to get projects to the bid phase and ultimately, construction.

In December, the advertisement for this opportunity was issued as RFP 21-019 for on-call engineering design services on the city's website and across the state/southeast on the Georgia Procurement Registry on December 7, 2021. Proposals were received on January 6, thirty days later, from fourteen firms and evaluations completed by a three-person selection committee to arrive at this final recommendation. Below are the results of the committee's review of the proposals:

	Member 1	Member 2	Member 3			
Firm	Weighted Average Scores			avg of avg	Rank	
Atlas	9.20	7.45	7.80	8.15	4	✓
Clark Patterson Lee	8.20	7.50	7.85	7.85	6	
CROY	7.85	7.45	7.00	7.43	7	
Falcon Design	9.90	9.55	9.25	9.57	1	✓
Foresite Group	9.10	8.30	6.50	7.97	5	✓
Hussey Gay Bell	5.70	5.15	6.95	5.93	13	
IBI Group	5.50	6.65	6.60	6.25	12	
KCI	6.95	8.20	5.25	6.80	10	
Keck and Wood	9.35	9.45	9.00	9.27	3	✓
Lose Design	6.65	7.70	6.85	7.07	9	
Precision Planning	9.40	9.25	9.25	9.30	2	✓
Thomas and Hutton	7.50	7.50	7.00	7.33	8	
Volkert	3.30	4.50	3.75	3.85	14	
Wood	8.10	5.90	5.15	6.38	11	

After reviewing the proposals submitted and evaluating the qualifications against the published selection criteria, the committee is recommending approval of:

Atlas Technical Consultants, LLC
Falcon Design Consultants, LLC
Foresight Group, LLC
Keck & Wood, Inc.
Precision Planning, Inc.

for award of the on-call engineering services contract. A general contract will be prepared and presented for the Mayor's signature for each firm and each project's task order (not already assigned) will be subject to review pursuant to staff resource availability, specialty for each firm, and cost estimate for each project type.