

**CITY OF SUGAR HILL
MAYOR & CITY COUNCIL
SPECIAL CALLED MEETING MINUTES
TUESDAY, JANUARY 18, 2022, 6:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER – The meeting was called to order by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Taylor Anderson, Council Members Marc Cohen, Mason Roszel and Jenn Thatcher. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Lee Thompson.

APPROVAL OF AGENDA – Mayor Pro Tem Anderson motioned to approve the agenda as submitted. Council Member Cohen seconded the motion. Approved 4-0.

APPROVAL OF MINUTES – Council Meeting & Executive Session December 13, 2021; Work Session & Executive Session December 6, 2021; Special Called Meeting December 6, 2021- Council Member Cohen motioned to approve the minutes as written. Council Member Thatcher seconded the motion. Approved 4-0.

Swearing In – Deputy Chief Marshal Jose Collazo, Deputy Chief Marshal Andy Smith – Mayor Hembree updated that the city has hired two Deputy Chief Marshal's to help develop the Public Safety Department. Jose Collazo and Andy Smith will assist Chief Marshal Diane King in recruiting Marshals and an Administrative Assistant to fill the other positions within the department. Mayor Hembree and the Council Public Safety liaison Marc Cohen administered the oath to the two Deputy Chief Marshals.

Deed of Gift Acceptance, Fischer Homes Greenspace – Planning Director Awana stated that the city received a Deed of Gift from Grand Communities, LLC or Fischer Homes for land at Richland Creek near the former landfill. This land will be greenspace for the city's use. Exhibit A and Exhibit B detail map the land and is included with the Deed. Council Member Thatcher motioned to accept the Deed with incorporated Exhibits. Council Member Roszel seconded the motion. Approved 4-0.

DDA Appointment – Mayor Pro Tem Anderson stated that the DDA has a vacancy, and he is nominating Suzanne Nicol, Community Relations Director of Holbrook to fill that vacancy. Council Member Cohen asked if she is a resident of Sugar Hill. City Attorney Lee Thompson stated that as long as she is a resident of Gwinnett County and the DDA in total meets the membership requirements, that is sufficient. There were no other nominations so she will be sworn in at the February Council meeting.

Call for Special Election – City Clerk/Election Superintendent Jane Whittington requested that the City Council Call for a Special Election to fill the unexpired term of Nick Greene who resigned to move out of the city. The election would be held on March 15, 2022, at City Hall from 7:00 a.m. until 7:00 p.m. at City Hall. The qualifying would be Monday, January 31 until Wednesday, March 2nd from 8:30 a.m. until 4:30 p.m. each day. The qualifying fee is \$108.00. Council Member Cohen motioned to call for the special Election and approve the qualifying dates and fees as presented by the Election Superintendent. Mayor Pro Tem Anderson seconded the motion. Approved 4-0.

EXECUTIVE SESSION: LEGAL, REAL ESTATE, PERSONNEL – Council Member Thatcher motioned to enter Executive Session. Council Member Roszel seconded the motion. Approved 4-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – Assistant City Manager Troy Besseche summarized the settlement agreement for Randall Pierce, 201 Whitehead Rd. This is a release of liability agreement for stormwater runoff and siltation. Council Member Cohen motioned to approve the settlement agreement of \$45,000 payable to property owner Randall Pierce. Mayor Pro Tem Anderson seconded the motion. Approved 4-0.

ADJOURNMENT – Council Member Roszel motioned to adjourn. Council Member Thatcher seconded the motion. Approved 4-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk