

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, JULY 19, 2021 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION: 6:45 PM

Present were Chairman Jeremy White, Vice Chairman Julie Adams, Commission Member Jason Jones, and Rosemary Walsh arrived late. Also, present were Planning Director Kaipō Awana, City Planner Kellie Littlefield, City Attorney Creighton Lancaster, and Planning Technician Kimberly B. Landers.

WORK SESSION

The Work Session was called to order at 6:45 pm by Chairman Jeremy White. Commission Members Jason Jones, Vice Chairman Julie Adams and Chairman Jeremy White were present.

Planning Director Kaipō Awana went over the actions from the July City Council Meeting and reviewed recommendation procedure.

CALL TO ORDER at 7:00 pm by Chairman Jeremy White.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Jeremy White.

City Attorney Creighton Lancaster indicated he represents the Hospital Authority of Gwinnett County. He has discussed with the Hospital Authority and with the City of Sugar Hill the conflict of interest and both parties waived any conflicts.

APPROVAL OF THE AGENDA

Vice Chairman Julie Adams made a motion to approve the agenda. Commission Member Jason Jones made the second. Motion approved 3-0.

Commission Member Rosemary Walsh arrived at the meeting.

APPROVAL OF MINUTES

Approval of the June 21, 2021, minutes as written.

Commission Member Jason Jones made a motion to approve the June 21, 2021, minutes as written. Chairman Jeremy White made the second. Motion approved 4-0.

BOARD MEMBER COMMENTS None.

CITIZENS COMMENTS None.

NEW BUSINESS

1. **PUBLIC HEARING RZ-21-004** – Anamaria Hazard – 5211 & 5229 Sycamore Road, and 5181 Nelson Brogdon Blvd. 4.7 Acres RS-100/BG/HM-1 to BG in Town Center Overlay.

Planner Kellie Littlefield opened by giving a presentation of the request and submitted the staff recommendation for approval with conditions. The public hearing was opened. Applicant Anamaria Hazard provided a power point presentation and spoke on behalf of this request. There were no other public comments, the public hearing was

closed. Motion to approve as recommended by staff. Other than the applicant there were no other public comments. Commission Member Rosemary Walsh made a motion to recommend approval as presented by staff. Vice Chairman Julie Adams made the second. Motion approved 4-0.

2. PUBLIC HEARING SUP-21-001 – Nick Thompson 5304 Sycamore Road, 1.153 Acres OI w/Special Use Permit for Pet Daycare.

Planner Kellie Littlefield opened by giving a presentation on this request and submitted the staff recommendation for approval. The public hearing was opened. Applicant Nick Thompson spoke on behalf of this request. There were no other public comments, the public hearing was closed. Rosemary Walsh expressed her concerns with noise from the dogs and stated that she would like to see triple paneled windows adjacent to the subdivision. Discussion was held about making a condition on the noise. Planning Director Kaipo Awana indicated if this were only a concern staff could explore and research additional noise abatement. Chairman Jeremy White made a motion to approve this request as recommended by staff with the understanding that staff is going to explore and research additional noise abatement. Vice Chairman Julie Adams made the second. Motion approved 4-0.

3. PUBLIC HEARING – ZOA 21-002 Animal Day Care Facility Amendment

Planner Kellie Littlefield opened by giving a presentation on this request and submitted the staff recommendation for approval. The public hearing was opened and closed. There were no public comments. Chairman Jeremy White made a motion to approve as recommended by staff. Commission Member Jason Jones made the second. Motion approved 4-0.

OLD BUSINESS None.

ADJOURNMENT

Commission Member Jason Jones made a motion to adjourn. Commission Member Rosemary Walsh made the second. Motion approved 4-0.

Meeting adjourned 7:40 pm