

**Sugar Hill Historic Preservation Society Meeting
Virtual Meeting via Microsoft Teams
Wednesday, June 15, 2022, 7:00 PM
City of Sugar Hill City Hall
Meeting Minutes**

Approval of the Agenda

Kathryn Baskin, chairman, convened the meeting at 7:02 PM and welcomed everyone. She called for a motion to approve the agenda. Stephanie Isaacs made a motion to approve the agenda. Steve Samples seconded the motion. The agenda was approved unanimously.

The following members, volunteers, and guests were in attendance:

NAME	TITLE
Kathryn Baskin*	Board Member/Chairman
Joann Burel	Board Member/Treasurer
Varessa Butts	Board Member
Lindsay Davis*	Board Member
Bill Harting	Board Member
Kathy Harting	Volunteer
Stephanie Isaacs*	Board Member/Vice Chairman
Kim Landers	City Liaison
Margaret Neal *	Board Member
Darrell Pruitt	Board Member
Steve Samples	Board Member
Alexis Torres	Museum Staff/Secretary

The following members were absent:

NAME	TITLE
Tiffany Hale Carter	Board Member
Ryckie Fernandez	Board Member

*Denotes committee chair

Approval of the Meeting Minutes

Kathryn Baskin called for a motion to approve the meeting minutes from April 20, 2022. Stephanie Isaacs made a motion to approve the minutes. Steve Samples seconded the motion. The meeting minutes were approved unanimously. (SHHPS did not meet in May 2022)

Treasurer's Report and Approval

Joann Burel went over the treasurer's report. Burel shared that there were no changes in the treasurer's report and that SHHPS has \$9,085.95 left from the regular budget. Kathryn Baskin called for a motion to approve the treasurer's report. Varessa Butts motioned to approve the treasurer's report. Lindsay Davis seconded the motion. The motion was approved unanimously.

Discussion and Approval of the Remaining 2022 Budget

Kathryn Baskin began discussing SHHPS having a proposed budget for the remaining funds. Baskin indicated that \$159 was spent on the wreaths for Sugar Hill Memorial Day. Baskin also indicated that \$12.99 was spent on May 15, 2022, and April 15, 2022, on a Canva subscription used for the museum exhibits. Baskin indicated that the three expenses will be reported in the next treasurer's report.

Baskin shared that the total expenses incurred through March 31, 2022, were \$1,288.05. Lindsay Davis indicated that the SHHPS scholarship had not been paid out as of June 15, 2022. Baskin shared and discussed the proposed 2022 budget (See attachment). Kathryn Baskin called for a motion to approve the proposed budget for 2022. Stephanie Issacs motioned to approve the proposed budget for 2022. Steve Samples seconded the motion. The motion was approved unanimously.

Discussion and Decision on Historical Marker

Kathryn Baskin began the discussion on the next being the Historical Marker. Basking shared historical marker ideas for Sugar Hill Church, the glass factory, the boot factory, and the volunteer fire department. Stephanie Isaacs indicated that the story of Sugar Hill could be another possibility for a historical marker. Lindsay Davis suggested combining the boot and glass factories into one historical marker.

Varessa Butts indicated that she would be able to write the narrative for the boot factory historical marker. Davis indicated she could edit the narrative writing.

Museum Committee

Kathryn Baskin indicated that the next museum exhibit, Highlights of Local Sports, will be completed after July 4, 2022. Baskin thanked Lindsay Davis for her help in acquiring yearbooks for the exhibit.

Digital Archives

Margaret Neal indicated that SHHPS is considering applying for another grant. Neal shared that the grant would be used to help digitize the rest of the Sugar Hill City Council meeting minutes. Neal indicated that the grant is due on June 30, 2022. Neal indicated that the digital archives committee will meet again on June 16, 2022.

Cemetery

Stephanie Issacs indicated that the May cemetery clean-up with Buford Church of Christ was a success. Issacs shared that the Veteran's database was complete and will be soon added to the website.

Issacs shared that a Boys Scout group helped build a retention wall in the cemetery. Issacs indicated there would be another Boy Scouts project taking place in September.

Isaacs indicated that she had compiled a list of 70 markers she would like made. Issacs shared an interest in working with North Gwinnett High School along with Lanier High School.

Isaacs shared she would like to give tours of the cemetery to high school students.

Events and Announcements

Kathryn Baskin indicated that the Sugar Hill Area Women's Club would be touring the museum and art gallery on June 23, 2022.

Baskin shared that Sugar Hill has splash nights again, and the Arts Commission has reached out to SHHPS to share a table during the splash nights.

Darrell Pruitt shared that he has two interviews that are pending arrangements.

Meeting Adjournment

There was no further business. Bill Harting made a motion to adjourn. Steve Samples made the second. Kathryn Baskin adjourned the meeting at 7:47 PM.

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