

Sugar Hill Downtown Development Authority

Regular Meeting Minutes Summary

June 28, 2022 | City Hall Council Chambers | 6:30 PM

Members Present: Jack Wolfe (Chairman), Mason Roszel, Suzanne Nicol, Tim Ross, Jonathan Chang

Staff Present: Paul Radford (City Manager), Tim Schick (Facilities Director), Megan Milton (Economic Development Director), Amit Thadhani (IT Staff), McKay Neidert (Downtown Coordinator), Victoria Richburg (Communications Coordinator)

Guests: Frank Hartley (City Attorney) and six members of the public were present

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- I. Call to Order – 6:40 pm
- II. Approval of Agenda – *Motion to amend the agenda to move Suite Spot Business Incubator under Action Items by T. Ross, 2<sup>nd</sup> by S. Nicol (5-0 Unanimous)*
  - a. *Motion to approve the agenda by M. Roszel, 2<sup>nd</sup> by T. Ross (5-0 Unanimous)*
- III. Approval of Previous Meeting Minutes – *Motion by M. Roszel, 2<sup>nd</sup> by J. Chang (5-0 Unanimous)*
- IV. Treasurer’s Report – *Motion to accept treasurer’s report by S. Nicol, 2<sup>nd</sup> by J. Chang (5-0 Unanimous)*
- V. Public Comment – *none*
- VI. Updates
  - a. E Center: Commercial Development, Theater, and Recreation (W. Broad St.)
  - b. The Local (W. Broad St.)
  - c. The Holbrook: Assisted Living (W. Broad St.)
  - d. The Cadence: Mixed Use Residential and Retail (Hwy. 20 and Hillcrest Dr.)
  - e. Suite Spot Business Incubator (Former City Hall, W. Broad St.)
  - f. Solis Sugar Hill: Mixed Use
  - g. Kittle Homes (Hillcrest)
  - h. Sycamore Square/ Lidl (Sycamore and Hwy 20)
  - i. Other Updates
- VII. Action Items – Suite Spot Business Incubator (Former City Hall, W. Broad St.)
  - a. *Motion to lease Suite 203 of the Suite Spot to ‘Pick Us Cleaners’ at \$235/month for 1 6-month term effective July 5, 2022 by T. Ross, 2<sup>nd</sup> by M. Roszel (5-0 Unanimous)*
- VIII. City Staff Comments
- IX. DDA Member Comments
- X. Executive Session
  - a. *Motion to enter executive session at 7:12pm by M. Roszel, 2<sup>nd</sup> by T. Ross (5-0 Unanimous)*
  - b. *Motion to exit executive session at 8:56pm by M. Roszel, 2<sup>nd</sup> by T. Ross (5-0 Unanimous)*
- XI. Adjournment — *no public action needed from executive session*
  - a. *Motion to adjourn at 8:57pm by S. Nicol, 2<sup>nd</sup> by T. Ross (5-0 Unanimous)*