

**Sugar Hill Historic Preservation Society Meeting  
Wednesday, August 17, 2022, 7:00 PM  
City of Sugar Hill City Hall  
Meeting Minutes**

**Approval of the Agenda**

Kathryn Baskin, chairman, convened the meeting at 7:02 PM and welcomed everyone. Baskin shared that the reception for the newest exhibit, Highlights of Local Sports, will be on September 8, 2022, from 6 PM – 8 PM at the Sugar Hill History Museum. She also invited everyone to visit the Sugar Hill History Museum after the meeting to view the newest exhibit. She called for a motion to approve the agenda. Bill Harting made a motion to approve the agenda. Stephanie Isaacs seconded the motion. The agenda was approved unanimously.

The following members, volunteers, and guests were in attendance:

<b>NAME</b>	<b>TITLE</b>
Kathryn Baskin*	Board Member/Chairman
Joann Burel	Board Member/Treasurer
Varessa Butts	Board Member
Bill Harting	Board Member
Stephanie Isaacs*	Board Member/Vice Chairman
Margaret Neal *	Board Member
Darrell Pruitt	Board Member
Steve Samples	Board Member
Alexis Torres	Museum Staff/Secretary

The following members were absent:

<b>NAME</b>	<b>TITLE</b>
Tiffany Hale Carter	Board Member
Lindsay Davis*	Board Member
Ryckie Fernandez	Board Member
Kathy Harting	Volunteer
Kim Landers	City Liaison

\*Denotes committee chair

**Approval of the Meeting Minutes**

Kathryn Baskin called for a motion to approve the meeting minutes from July 20, 2022. Darrell Pruitt made a motion to approve the minutes. Steve Samples seconded the motion. The meeting minutes were approved unanimously.

**Treasurer's Report and Approval**

Joann Burel went over the treasurer's report and changes. Burel shared that SHHPS has \$7,371.00 left from the budget. Burel indicated that a check for \$1,000 was given out on July 21, 2022, to the winner of the Sugar Hill Historic Preservation Society Scholarship. Burel also shared that \$42.00 was paid to Postal Plus for 20X24 Posters for SHHPS. Kathryn Baskin

indicated she turned in another budget item which will be present in next month's budget report. Kathryn Baskin called for a motion to approve the treasurer's report. Bill Harting motioned to approve the treasurer's report. Stephanie Isaacs seconded the motion. The motion was approved unanimously.

### **Proposed Budget for 2022 Update**

Kathryn Baskin indicated that the estimated cost for 500 bags for the Sugar Rush Sluice Box would be about \$1,433. Baskin shared that the bags will cost \$1,125, and shipping will cost \$307. Baskin indicated that there is also an option to purchase one pallet, totaling 700 bags. Baskin shared that Kim Landers informed SHHPS that there would not be a problem with storing leftover bags. Darrell Pruitt asked how many bags SHHPS purchased last year for the Sugar Rush. Bill Harting indicated that 300 bags were bought, but SHHPS ran out early morning on the second day of the Sugar Rush. Harting indicated that 500 bags should be enough for the Sugar Rush this year.

Kathryn Baskin indicated Stephanie Isaacs requested \$417.86 be added to the SHHPS 2022 budget for two 5-gallon containers of D2 solution for the cemetery. Baskin indicated that the budget request falls under miscellaneous items, which SHHPS previously approved.

Kathryn Baskin shared that a new historical marker would cost about \$2,666.00; however, shipping takes about 20 to 24 weeks. Baskin also indicated that the estimated arrival time would be January. She advised that the marker needed to be delivered by the end of January for the historical marker to be charged in the 2022 SHHPS budget. Varessa Butts indicated that she researched the boot factory but has not yet finished her research for the new historical marker. Baskin indicated she would discuss more with Cindy Pugh over ensuring the historical marker is charged in the 2022 SHHPS budget.

### **Digital Archives**

Margaret Neal indicated that Steve Samples delivered the city council minutes to the Digital Library of Georgia (DLG) on August 2, 2022. Neal also indicated that she was unsure when scanning the city council meeting minutes would be complete.

Margaret Neal indicated that SHHPS would learn if they are recipients of the Georgia Historical Records Advisory Council (GHRAC) grant by the end of August.

### **Cemetery**

Stephanie Isaacs indicated that the road construction in the cemetery is currently on schedule. Isaacs also shared that she has received the new military stone to replace the original misspelled stone she had previously received. Isaacs also shared she spoke with the wife of the veteran over unveiling the stone on Veteran's Day. Isaacs indicated the wife of the veteran was pleased to hear that the stone would be unveiled on Veteran's Day.

Stephanie Isaacs indicated that SHHPS is on track for the next cemetery clean-up on November 5, 2022. Isaacs also shared that SHHPS is on track with providing stones for two unmarked graves for the Suwanee Creek Chapter NSDAR Island Ford Cemetery project. Isaacs shared she has spoken with Mike Reilly about creating the stones for the unmarked graves.

Stephanie Isaacs indicated multiple Boy Scout projects are upcoming and not yet confirmed.

### **Old/ New Business**

Varessa Butts mentioned she was speaking with the Gwinnett County Interpretive Resources Project Coordinator for the Parks and Rec Department to brainstorm ideas on increasing youth participation in the historical society. Butts also shared that she would like to bring her to a meeting to think of ideas to get more people into the historical society and SHHPS.

Bill Harting indicated he would like to repair the Sluice Box before the Sugar Rush.

Kathryn Baskin shared that the Great Georgia Pollinator Census will take place on August 19 and 20, 2022. Baskin also shared that September 17 – 23, 2022, is Constitution Week, and she would like to create some posters or handouts for kids in the museum.

Kathryn Baskin indicated that October 1, 2022, will be the gardening day for the Never Forget Garden at the Veteran's Memorial. Baskin shared Holbrook would be touring the museum on August 23, 2022, at 1 PM. Baskin also shared that the Island Ford Cemetery clean-up day is October 22, 2022.

### **Meeting Adjournment**

There was no further business. Margaret Neal made a motion to adjourn. Stephanie Isaacs made the second. Kathryn Baskin adjourned the meeting at 7:38 PM.

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