

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION
SPECIAL CALLED MEETING MINUTES
TUESDAY, JANUARY 3, 2023
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING – Present were Mayor Brandon Hembree, Council Members Marc Cohen, Alvin Hicks Mason Roszel, Jenn Thatcher and Taylor Anderson. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

Mayor Pro Tem Appointment – Mayor Hembree thanked Council Member Anderson for his two years of service as Mayor Pro Tem. He explained that the Charter calls for the City Council to appoint a Mayor Pro Tem every two years. Council Member Anderson thanked everyone and motioned to nominate Council Member Marc Cohen as Mayor Pro Tem. There were no other nominations. Council Member Thatcher seconded the motion. Approved 4-0-1 with Council Member Cohen abstaining.

Qualifying Fees 2023 Municipal General Election – the City Clerk explained that state law O.C.G.A. §21-2-131(a)(1)(A) requires that municipalities holding an election in the upcoming year set their qualifying fees by February 1st of that year. This year is the election year for the city, so staff is recommending that the Council set the qualifying fee at \$108 or 3% of the annual salary of the office sought. Staff is recommending that the Council set the qualifying fee at \$108.00 for the 2023 Municipal Election. Council Member Thatcher motioned to approve the 2023 Qualifying fee for the Municipal Elections at \$108.00. Council Member Hicks seconded the motion. Approved 5-0.

CITY MANAGER DISCUSSIONS/UPDATES

Public Safety

Operations

Construction

Development/Events

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Mayor Pro Tem Cohen motioned to enter Executive Session for legal, real estate or personnel matters. Council Member Roszel seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – the meeting was reconvened, and Mayor Pro Tem Cohen explained that every year the Mayor and Council

conduct performance reviews for the appointed staff members. He motioned to approve that the City Manager and City Clerk's compensation be increased by 5%, which is in line with what the city employees will receive. Council Member Roszel seconded the motion. Approved 5-0.

ADJOURNMENT – Council Member Thatcher motioned to adjourn. Council Member Anderson seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk