



Date: February 28, 2023
Time: 6:30 PM
Location: Council Chambers

Sugar Hill Downtown Development Authority

Regular Meeting Minutes Summary

Members Present: Jack Wolfe (Chairman), Mason Roszel, Allen Jorgensen, Jonathan Chang, Tim Ross

Staff Present: Paul Radford (City Manager), Troy Besseche (Assistant City Manager), Chase Rehak (Downtown and Main Street Manager), Victoria Richburg (Communications Director), Kaipo Awana (Planning Director), Jonathan Leano (IT)

Public Present: Frank Hartley (City Attorney), Todd Semrau (Oakhurst Realty) and three members of the public were present

- I. Call to Order – 6:33 pm
- II. Pledge of Allegiance
- III. Approval of Agenda – *Motion to approve the agenda by A. Jorgenson, 2nd by T. Ross (5-0 Unanimous)*
- IV. Approval of Previous Meeting Minutes—*Motion to approve previous meeting minutes by T. Ross, 2nd by M. Roszel (5-0 Unanimous)*
- V. Treasurer’s Report – *Motion to accept the treasurer’s report by A. Jorgensen, 2nd by J. Chang (5-0 Unanimous)*
- VI. Public Comment – *none*
- VII. Updates
 - a. Cadence: Mixed Use Residential and Retail (Hwy. 20 and Hillcrest Dr.)
 - b. E Center: Commercial Development, Theater, and Recreation (W. Broad St.)
 - c. Holbrook: Assisted Living (W. Broad St.)
 - d. Skyview/Kittle Homes (Hillcrest)
 - e. The Local (W. Broad St.)
 - f. Sycamore Square/ Lidl (Sycamore and Hwy 20)
 - g. Main Street Program
 - h. Other Updates
- VIII. Action Items
 - a. Secretary- Downtown and Main Street Manager
 - i. *Motion to approve Chase Rehak, Downtown and Main Street Manager, as Secretary by M. Roszel, 2nd by T. Ross (5-0 Unanimous)*
 - b. Suite Spot Business Incubator (4988 W. Broad St.)
 - i. *Motion to approve lease for suite 105 by M. Roszel, 2nd by T. Ross (5-0 Unanimous)*
 - ii. *Motion to approve lease for suite 102 by T. Ross, 2nd by J. Chang (5-0 Unanimous)*
 - c. Solis Mixed Use Project
 - i. *Motion to approve bond resolution by T. Ross, 2nd by M. Roszel (5-0 Unanimous)*
- IX. City Staff Comments
- X. DDA Member Comments

XI. Executive Session FOR LEGAL, PERSONNEL, or REAL ESTATE

- a. *Motion to enter executive session at 7:26pm by T. Ross, 2nd by J. Chang (5-0 Unanimous)*
- b. *Motion to exit executive session at 9:37pm by T. Ross, 2nd by J. Chang (5-0 Unanimous)*

XII. Adjournment – *NO ACTION TAKEN out of executive session*

- a. *Motion to adjourn at 9:41pm by M. Roszel, 2nd by T. Ross (5-0 Unanimous)*