

**Sugar Hill Historic Preservation Society Meeting  
Wednesday, January 18, 2023, 7:00 PM  
City of Sugar Hill City Hall  
Meeting Minutes**

**Approval of the Agenda**

Kathryn Baskin, chairman, convened the meeting at 7:00 PM and welcomed everyone. She called for a motion to approve the agenda. Lindsay Davis made a motion to approve the agenda. Bill Harting seconded the motion. The agenda was approved unanimously.

The following members, volunteers, and guests were in attendance:

<b>NAME</b>	<b>TITLE</b>
Kathryn Baskin*	Board Member/Chairman
Donna Bowlick	Guest
Joann Burel	Board Member/Treasurer
Varessa Butts	Board Member
Bill Harting	Board Member
Kathy Harting	Volunteer
Lindsay Davis*	Board Member
Stephanie Isaacs*	Board Member/Vice Chairman
Kim Landers	City Liaison
Margaret Neal *	Board Member
Alexis Torres	Museum Staff/Secretary

The following members were absent:

<b>NAME</b>	<b>TITLE</b>
Ryckie Fernandez	Board Member
Darrell Pruitt	Board Member
Steve Samples	Board Member

\*Denotes committee chair

**Approval of the Meeting Minutes**

Kathryn Baskin called for a motion to approve the meeting minutes from November 30, 2022. Bill Harting made a motion to approve the minutes. Stephanie Isaacs seconded the motion. The meeting minutes were approved unanimously.

**Treasurer's Report and Approval**

Joann Burel went over the treasurer's report and changes. Burel shared that SHHPS has \$10,000 left from the budget since no budget money has been utilize. Burel indicated that \$659.03 was unutilized from the 2022 budget. Kathryn Baskin called for a motion to approve the treasurer's report. Stephanie Isaacs motioned to approve the treasurer's report. Lindsay Davis seconded the motion. The motion was approved unanimously.

**Update on the Island Ford Baptist Church Cemetery Project**

Donna Bowlick updated SHHPS on the progress of the Island Ford Baptist Church Cemetery Project. Bowlick shared what the project focused on, such as finding 74 unmarked graves using Ground-Penetrating Radar (GPR), marking slave graves with a monument marker, and other projects that are currently under works.

Bowlick indicated the next steps for the Island Ford Baptist Church Cemetery Project is to transcribe the Island Ford Baptist Church's historical documents. Bowlick also indicated that the Suwanee Creek National Society, Daughters of the American Revolution received the Phyllis & Marvin Hughes Presentation Award for the restoration work completed in the Island Ford Baptist Church Cemetery Project.

### **2022 Year in Review**

Kathryn Baskin shared everything that SHHPS accomplished in the 2022 year in review. Baskin indicated that SHHPS was awarded \$12,000 in grants with a \$500 cost share, dedicated a historical marker, completed various legacy interviews, accomplished multiple cemetery preservation projects, participated in various events, and completed multiple museum exhibits.

### **2023 Budget Items**

Kathryn Baskin indicated which items from the 2022 budget will carry-over to the 2023 predicted budget. Baskin shared a historical marker will cost \$2,660. Baskin also shared that it would cost \$1,722 to digitize the remaining Sugar Hill City Council Collection. Baskin indicated that SHHPS would reach out to the city to cover \$722 of the \$1,722 remaining to digitize the Sugar Hill City Council Collection. Baskin indicated that \$500 will be the price for the cost share of one grant. Baskin also indicated that \$1,000 would go towards communications and marketing. Baskin ended by sharing that about \$4,120 is remaining in the SHHPS budget with predicted costs.

### **Old Business**

Kathryn Baskin appointed Varessa Butts and Lindsay Davis to begin the communications committee. Baskin indicated that the communications committee will come together to form a plan to help highlight SHHPS.

Baskin indicated the museum hours will be more consistent. Alexis Torres shared that volunteering is open to the public and the museum hours will be more consistent going forward.

Baskin indicated two vacant board positions will be filled by Kim Landers and Donna Bowlick. Baskin shared that SHHPS has space for 13 board members. Landers suggested changing meeting dates to take place every other month to leave more room for future presentations or speakers.

### **New Business**

Kathryn Baskin indicated the Gold Mine Park opening will soon take place. Baskin shared that SHHPS is invited to the opening. Baskin asked SHHPS to think of ideas for what to bring to the Gold Mine Park opening.

Baskin indicated SHHPS will be hosting a field trip for the fourth-grade class of White Oak Elementary. Baskin shared that anyone is invited to help during the field trip. Alexis Torres indicated that she would reach out to the Arts Commission for permission regarding the utilization of the Art Gallery for the field trip. Bill Harting indicated he would do a gold mining demonstration for the field trip.

Baskin indicated that she is coordinating with Gregory Bailey to present in February for an upcoming speaker series. Baskin also shared she is coordinating with Brian Boggs to also present for the speaker series. Baskin asked SHHPS to reach out with ideas for future speaker series.

### **Scholarship**

Lindsay Davis indicated that she would like to form a committee to begin scholarship planning. Davis indicated that she would like to utilize the Sugar Hill City Council Collection for the scholarship topic. Kim Landers indicated she could coordinate for the Sugar Hill City Council Collection to become digitized sooner.

Davis asked SHHPS members to join the scholarship committee. Kathryn Baskin, Varessa Butts, Kim Landers, and Alexis Torres joined the scholarship committee, led by Lindsay Davis.

### **Museum/Research**

Kathryn Baskin indicated that she and Alexis Torres are brainstorming different ideas for a smaller museum exhibit.

### **Digital Archives**

Margaret Neal indicated that the digital archives committee will be meeting within the next week. Neal indicated that Kim Landers uploaded the first digitized files to OMEKA. Neal also indicated that Steve Samples is working towards tagging the metadata onto the files.

Kathryn Baskin indicated that Donna Bowlick has offered to scan documents for the museum.

### **Cemetery**

Stephanie Isaacs indicated Wreaths Across America went well with about 200 participants. Isaacs also shared that a small group came together to pick up the Wreaths on January 7, 2023.

Isaacs also indicated she is looking for volunteers to help with future cemetery projects. Isaacs indicated she would like Lindsay Davis' help finding more student volunteers. Isaacs shared that she is trying to coordinate a walk to explain the Victorian Art in the cemetery. Isaacs also shared that construction in the cemetery continues.

Isaacs indicated that the cemetery continues to be an active cemetery with three burials planned. Isaacs also shared that another veteran was added to the Veteran's list.

### **Meeting Adjournment**

There was no further business. Bill Harting made a motion to adjourn. Varessa Butts made the second. Kathryn Baskin adjourned the meeting at 8:23 PM.

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