

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA
MONDAY, JULY 10, 2023, 7:30 P.M.**

CALL TO ORDER - by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Marc Cohen, Council Members Taylor Anderson, Alvin Hicks, Mason Roszel and Jenn Thatcher. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

PLEDGE OF ALLEGIANCE TO THE FLAG

INVOCATION – given by Council Member Roszel.

APPROVAL OF AGENDA – Mayor Pro Tem Cohen motioned to approve the agenda as submitted. Council Member Thatcher seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – Council Member Hicks motioned to approve the minutes as written. Council Member Roszel seconded the motion. Approved 5-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER
YOUTH COUNCIL**

CITIZENS AND GUESTS COMMENTS

Wansley Sudderth commented on the county's water line replacement in Frontier Forest. She stated that she received a letter from Gwinnett County Water Resources stating that the project completion date would be sixteen months.

CONSENT AGENDA

OLD BUSINESS

NEW BUSINESS

Right of Way Acceptance, Brentford Station & accept Streetlights – Planning Director Awana stated that the city received an application from SRC Residential, LLC to accept the street associated with this subdivision. This is a 29 lot subdivision on 11.88 acres with an entrance from Buford Highway. The public works department inspected the roads and public improvements and found no outstanding issues. Council Member Anderson motioned to accept and record the right of way and acceptance deed for all streets and associated public improvements within the right of way for residential subdivision Brentford Station. Mayor Pro Tem Cohen seconded the motion. Approved 5-0.

Right of Way Acceptance, Primrose Creek Units 2B, 3, 4, 5 & accept Streetlights – Planning

Director Awana explained that Gran Communities, LLC requested that the city accept the streets associated with Primrose Creek Units 2B, 3, 4, and 5. The City Public Works department has inspected the streets and associated public improvements and found no outstanding issues. Council Member Thatcher motioned to accept and record the right of way and acceptance deed for all streets and associated public improvements within the right of way for residential subdivision Primrose Creek Units 2B, 3, 4 and 5. Council Member Roszel seconded the motion. Approved 5-0.

Call for 2023 Municipal General Election – the City Clerk/Election Superintendent Jane Whittington explained that The City of Sugar Hill will hold a General Election on November 7, 2023, to fill the following seats: City Council Post #1, currently held by Mason Roszel, City Council Post #2, currently held by Marc Cohen, and City Council Post #3, currently held by Jenn Thatcher. The election will be held at Sugar Hill City Hall, 5039 West Broad Street during the hours of 7:00 a.m. until 7:00 p.m. Advance or Early Voting will be held October 16-21, 2023, from 9:00 am until 5:00 pm; October 23-28, 2023, from 9:00 am until 5:00 pm; and October 30 – November 3 from 9:00 am until 5:00 pm. A run-off election, if necessary, shall be held December 5, 2023. All voting will be held at City Hall, 5039 West Broad Street, Sugar Hill, GA. The City Clerk requested that the Mayor and Council set the dates and times as follows: Qualifying for this election will be held on Monday, August 21, 2023, until Wednesday, August 23, 2023, between the hours of 8:30 a.m. until 4:30 p.m. The qualifying will take place in the office of the City Clerk and Election Superintendent at 5039 West Broad Street, Sugar Hill. The qualifying fee is \$108.00 for City Council and due at the time of qualifying. The legal notice of qualifying shall run in the legal organ of the City of Sugar Hill two weeks before the qualifying period. Council Member Hicks motioned to approve and set the qualifying dates as requested by the City Clerk. Mayor Pro Tem Cohen seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Roszel motioned to enter Executive Session. Council Member Thatcher seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no public action taken out of Executive Session.

ADJOURNMENT – Council Member Roszel motioned to adjourn. Council Member Thatcher seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk